

CEDARBURG SCHOOL DISTRICT

Buildings & Grounds Committee Meeting

January 11, 2016

5:30 p.m.

Board of Education Room

Minutes

This meeting will be considered an informational meeting of the School Board if a quorum is present

Committee Members Present: Kevin Kennedy, Rick Leach, John Koster
Committee Members Absent: Phil McGoohan
Others Present: Jeff Brey, Todd Bugnacki, Karen Dvornik,

Mr. Kennedy called the meeting to order at 5:36 p.m.

I. Nominate Chairperson

Mr. Leach nominated Mr. Kennedy as chairperson. Mr. Kennedy seconded the motion. Motion passed, 2-0.

II. Approve Minutes of December 16, 2011

Mr. Leach moved to approve the minutes of December 16, 2011. Mr. Kennedy seconded the motion. Motion passed, 2-0.

The Buildings & Grounds Committee is reconvening this year based on Mr. Koster's October 24, 2015 meeting regarding State of the District Facilities.

III. 4K Classroom Space

The District has classroom space for the new 4-year-old Kindergarten program. Any changes will be made for cosmetic purposes only. Those expenses will come from the furniture budget. Ms. Dvornik will review budget recommendations once 4K and kindergarten registration is complete.

IV. 5-Year Plan

Mr. Koster shared a 5-Year Plan for the District. He created a 5 year plan his first year with the District which has been beneficial at retaining state-of-the-art facilities. He mentioned the 5-year plan is for your information only. The facilities budget is \$330,000 per year. The plan shows expenditures above the budget limit, however, Mr. Koster reviews the work needed per year to balance the budget. This 5-year plan will fit nicely when working on the 10 year plan.

Ms. Dvornik mentioned Fund 46 will be created for working on a 10 year plan. The 10 year plan will include projects for consideration on a small and large scale. Future discussion will occur.

V. Building Rental Rates and Comparisons

Mr. Koster distributed a building rate and rental comparison between area schools to get a better picture of district rates for gym, café, classroom, pool and outside fields.

The Committee requested Mr. Koster come back with a recommendation for a fee structure increase using CPI in a 5 year cycle. The Committee is also requesting Mr. Koster investigate City and Town rentals for free use of our facilities.

VI. Tennis Court Agreement

Mr. Koster bid results for the Varsity Tennis Courts. The total with key wall construction (east side of courts facing property) and drain tile is \$425,194.00. The District is very pleased with these numbers. Mr. Koster forwarded the bids to Mr. Hilvo, City Parks and Recreation Director, and he will forward to his staff. Once the bid is approved an agreement will be drafted with language of 50% share with city, additional supervision for the grading project.

The Committee requested the Varsity Tennis Court Agreement be advanced to the January 19, 2016 Board meeting for approval. Mr. Leach recommended the board approve a bid of \$425,194 for Varsity Tennis Courts project to be split 50/50 with City of Cedarburg. Mr. Kennedy seconded the motion. Motion passed, 2-0.

VII. Future Projects

Mr. Koster distributed a handout list other projects for consideration. Discussion ensued.

The Committee requested Mr. Koster come back with a prioritization of projects with timeline and costs related to each project.

Date and time to be determined for future meeting discussion with board.

VIII. Future Meeting Dates

Mr. Leach moved to adjourn the meeting. Mr. Kennedy seconded the motion. Motion passed, 2-0.

The meeting adjourned at 6:59 p.m.

Respectfully Submitted,

Ann Weaver
Secretary to the School Board