

CEDARBURG SCHOOL DISTRICT

Mission Statement

The mission of the Cedarburg School District is to provide an exemplary education that challenges students in a nurturing environment to become lifelong learners, to be responsible members of a global community and to achieve their goals and dreams.

Board of Education

Regular Meeting

October 28, 2015

7:00 p.m.

CHS Large Group Instruction Room

W68 N611 Evergreen Boulevard

Cedarburg, WI

- Minutes -

*To view the October 28, 2015 School Board meeting in its entirety,
go to [Cedarburg School District You Tube Channel](#)*

Board Members Present: Jeff Brey, Kevin Kennedy, David Krier, Rick Leach (*late arrival*), Philip McGoohan, Mark Meisner, Chris Reimer

Others Present: Todd Bugnacki, Superintendent; Karen Dvornik, Director of Business Services; Conrad Farner; Director of Human Resources; Alan Groth, Director of Curriculum & Instruction; Ted Noll, Director of Student Services; Rachel Yurk, Technology; John Koster, Director of Buildings & Grounds; Jeff Nelson, CHS Principal; Tony DeRosa, Webster Principal; Jayne Holck, Parkview Principal; Angela Little, Thorson Principal; Katie Ramos, Westlawn Principal; and other interested citizens.

I. Call to Order – Chris Reimer, President

Mr. Reimer called the meeting to order at 7:00 p.m.

II. Statement of Public Notice – Chris Reimer, President

III. Pledge of Allegiance

IV. Resolutions and Recognitions

A. National School Lunch Week Proclamation, October 12-16, 2015 *read by Kevin Kennedy*

B. Congratulations to Jack O'Neil, placing 2nd with a time of 15:56.83 at the Boys' Cross Country Conference Meet. The Boys' team took 6th place. Sectionals begin October 24, 2015. Jack qualified for the State Meet.

C. Congratulations to Lorraine Tenpenny placing 21st with a time of 20:10.17 at the Girls' Cross Country Conference. The Girls' team also took 6th place at Conference. Sectionals begin October 24, 2015.

- D. Congratulations to Katie Haasch placing 40th at the WIAA Sectional Golf Meet. Katie shot a 101. This concluded the most successful Girls' golf season in history for CHS.
- E. Congratulations to the following 2015 Boys' Soccer Conference Champions: Bobby O'Neil, Henry Brzycki, Noal Baldwin, Sam Galaszewski, Zach Skorik, Drew Kuborn, Nat Esten, Eric Peterson, Nolan Stumpf, Tim Yu, Braden Voeller, Ben Brekke, Sam Gomez, Andrew Edwards, Ian McConeghy, Jared Short, Dominik Linn, Sam Kornetzke, Michael Slavin, Ben Hengst.

Congratulations to the following All Conference Soccer Selections: Sam Gomez, 1st Team Midfielder; Sam Kornetzke, 1st Team Defender; Henry Brzycki, 2nd Team Forward; Andrew Edwards, 2nd Team Midfielder; Jared Short, 2nd Team Defender; Noal Baldwin, Honorable Mention Forward; Nat Esten, Honorable Mention Goalkeeper; and Zach Skorik, Honorable Mention Midfielder.

- F. Congratulations to the following 2015 Girls' Tennis State Qualifiers: Jennifer Skonieczny - singles seeded 6th; Frankie LaLonde - singles seeded 11th; Lauren Weise/Amanda Skonieczny - Doubles seeded 7th; and Sami Koppa/Lydia Moser - Doubles.
- G. Congratulations to the following 2015 Girls' Volleyball Conference Champions: Kayla Bublitz, Emma Brauer, Ellie Georgetta, Kira Lynch, Elena Pigeon, Kelsey Bolander, Riley O'Connell, Marissa Gall, Sophia Pahl, Brielle Harvey, Jordyn Heisdorf, Tabatha Barratt, Brooke Biber, Allie Barber, Brynley Harvey.

Congratulations to Allie Barber being named 45th best senior volleyball player in the country for 2016 as selected by PrepVolleyball.com.

Congratulations to the following Girls' Volleyball All Conference Selections: Allie Barber, 1st Team and Player of the Year; Kayla Bublitz, 1st Team Libero; Sophia Pahl, 2nd Team Setter; Emma Brauer, Honorable Mention Defensive Specialist; and Riley O'Connell, Honorable Mention Setter.

Mr. Nelson also congratulated the CHS Marching Band for their 2nd place score of 82.2 at the recent 2015 Marching Band WSMA State Competition. This is the highest score in Marching Band school history.

- V. The Board may take action regarding the Consent Agenda

Minutes - September 16, 2015

Budget and Finance

Board of Education members will review District financial information including Monthly Financial Report and Summary of Accounts.

Personnel Report

Professional Employees

Separation of Employment

Clayton Wachholz, Teacher, CHS

Natalie Zavodski, Teacher, CHS

Jayne Nowicki, Teacher, Webster

Classified Support Staff

Separation of Employment

Jennifer O'Brien, IMC Aide, Thorson

Richard Blair, Para Professional Aide, CHS

Hired

Tami Toutloff, Clerical/Supervisory Aide, CHS

Mr. Kennedy moved to approve the Consent Agenda. Mr. Brey seconded the motion. Motion passed, 6-0.

VI. Reports and Recommendations

Mr. Bugnacki expressed his gratitude for monetary donations and in-kind donations to the Cedarburg School District. He mentioned donations for the past three years have amounted to \$342,612.38 and contribute to the mission of challenging students to achieve their goals and dreams.

- A. Mr. Brey moved to accept the \$1,300 FUTPO60 grant from the WI Milk Marketing Board to be used at Webster Transitional School's Physical Education department for Fuel Up to Play 60 and other nutritional activities at Webster Transitional School. Mr. Meisner seconded the motion. Motion passed, 6-0.
- B. Mr. Kennedy moved to accept the anonymous donation of a 1997 Honda Civic Hatchback, estimated Blue Book value of \$995, to be used by the Cedarburg High School Autos program. Mr. Brey seconded the motion. Motion passed, 6-0.
- C. Mr. McGoohan moved to accept the \$500 donation from the Fine Arts Boosters to be used by the Cedarburg High School Vocal Music Department. Mr. Meisner seconded the motion. Motion passed, 6-0.
- D. Mr. McGoohan moved to accept the \$500 donation from the Fine Arts Boosters to be used by the Cedarburg High School Art Department. Mr. Kennedy seconded the motion. Motion passed, 6-0.
- E. Mr. McGoohan moved to accept the \$500 donation from the Fine Arts Boosters to be used by the Cedarburg High School Drama Department. Mr. Kennedy seconded the motion. Motion passed, 6-0.
- F. Mr. McGoohan moved to accept the \$1,850 donation from the Cedarburg Athletic Booster Club to be used by the Cedarburg High School for new lane lines for the swimming pool. Mr. Kennedy seconded the motion. Motion passed, 6-0.
- G. Mr. McGoohan moved to accept the \$927 donation from Ozaukee Aquatics to be used by the Cedarburg High School for new lane lines for the swimming pool. Mr. Kennedy seconded the motion. Motion passed, 6-0.
- H. The Board may take action to approve the Cedarburg School District 4K program.

Mr. Groth presented the Cedarburg School District 4K update. He discussed the background, proposed timeline, budget estimates and recommendation of Cedarburg School District. Mr. Groth stated the 4K value add to the district is access, quality and coherence, three key qualities of a great program.

Ms. Dvornik discussed 4K budget estimates.

Discussion ensued.

Mr. McGoochan moved to support the one-time use of fund balance to provide Cedarburg families with in-district 4K, beginning with the 2016-17 school year. Mr. Brey seconded the motion. Motion passed, 7-0.

- I. The Board may take action to approve a resolution to adopt an entirely new set of District policies, as reviewed, modified and recommended by NEOLA, the Cedarburg Administration and the District's Policy Committee of the Board. *2nd Reading and/or Approval.*

Mr. Leach stated at a prior board meeting the board approved this and waived the 2nd reading.

- J. The Board may approve the Application for a School Forest at Webster Transitional School.

Ms. Rogahn, 8th grade Science teacher discussed Webster's application for a school forest. She encouraged the board to register a three acre parcel of land as a "school forest". The land designated for the school forest is the woods, garden and prairie area adjacent to Webster.

The resolution was read.

Mr. Kennedy moved to approve the application for a School Forest at Webster Transitional School. Mr. Brey seconded the motion. Motion passed, 7-0.

- K. The Board may take action to approve the Workforce 2020 66.30 Agreement.

Mr. Noll stated the Workforce 2020 66.30 Agreement is renewed every year. It's a continuing relationship with six school districts in the area. Administration is asking for continued support and approval.

Mr. Leach moved to approve the Workforce 2020 66.30 Agreement. Mr. Kennedy seconded the motion. Motion passed, 7-0.

- L. The Board may take action to approve the 2016-17 School Year Calendar.

Mr. Farner discussed the proposed 2016-17 school year calendar.

Mr. Leach moved to approve the 2016-17 School Year Calendar. Mr. Krier seconded the motion. Motion passed, 7-0.

- M. The Board may take action regarding the Bridge Road Property Lease.

Administration is recommending extending the lease for one more year. The committee determined the District will bid the land in early 2016 for the 2017 year. The district needs to give 90 days' notice to terminate lease.

Mr. Leach moved to approve the Bridge Road Property Lease for one more year. Mr. Krier seconded the motion. Motion passed, 7-0.

- N. The Board may take action regarding the Health Insurance Renewal.

Ms. Dvornik stated the district received a 1% decrease to our current rates. WCA is also offering health club reimbursement in the amount of \$120 for employees on a single plan and \$240 for those on a family plan.

The Committee recommends approving the 1% decrease with WCA and no changes to current plan design. If approved, the district will begin its open enrollment process in early November.

Mr. Brey moved to approve the Health Insurance Renewal with WCA. Mr. McGoohan seconded the motion. Motion passed, 7-0.

- O. The Board may take action regarding the Dental Insurance Renewal.

Ms. Dvornik stated the district received a dental renewal increase of 2.8%. Even with this increase, the actual dental budget has gone down this school year due to the premium share for dental going from either 0% or 1% to 12.6% for all employees beginning July 1, 2015.

Mr. Brey moved to approve the Dental Insurance renewal. Mr. Leach seconded the motion. Motion passed, 7-0.

- P. The Board may take action regarding the Resolution Authorizing Temporary Borrowing in Amount not to Exceed \$2,000,000 pursuant to Section 67.12(8)(a)1, Wis. Stats.

Ms. Dvornik stated the resolution to authorize \$2 million for temporary borrowing is to accommodate timing of expenditures paid and revenues received with the largest deficit in January prior to receipt of property taxes.

Bid documents were sent to nine potential bidders on Wednesday, October 21, 2015 and due October 28, 2015. Four bids came in this morning with the lowest interest rate received by Robert W. Baird. They bid the full \$2 million at an interest rate of 0.53450% and the total interest expense is \$4,158. These funds will be received November 10, 2015 and paid off March 30, 2016.

Mr. Brey moved to approve the Resolution Authorizing Temporary Borrowing in Amount not to Exceed \$2,000,000 with Robert W. Baird and Co., Inc. Mr. McGoohan seconded the motion. Motion passed 7-0.

- Q. The Board may take action regarding the 2015-2016 Tax Levy Certification, Budget Amendment, and Resolutions to Commit Fund Balance in the Amount of \$449,255.

Each year at this time the School Board amends the budget for changes to the tax levy and state aid amounts. The budget amendment requires two-thirds vote of the school board and a class one notice must be published within 10 days (s. 65.90(5)(a)).

Ms. Dvornik stated tax levy and budget information was discussed in detail by the Personnel & Finance Committee (P&F) on October 15, October 21, and October 26, 2015. The committee reviewed several proposed tax levy scenarios, equalized value and equalization aid amounts and changes to the budget which reflects a positive balance of \$449,255.

The committee recommends the board approve the tax levy and corresponding budget amendment for scenario number 2 as outlined in the board correspondence. It reflects an increase in the tax levy of \$250,035 or 1.17%. This along with the equalized valuation increase of 2.21% generates a tax rate of 9.83725 or decrease of 1.02% and an estimated tax decrease of \$30.36 on a \$300,000 home.

The committee also recommends the board approve the resolution to commit fund balance of \$449,255 for the purpose of covering a potential deficit for the 2016-17 budget. The resolution will be adjusted when the actual deficit is calculated if the deficit is less than the amount stated here. This is a one-time use that will help offset the budget gap for one year due to the expected decrease in the revenue limit next year due to the decline of 43 resident students this year. This amount will need to be adjusted in future years and will be examined by the P&F committee beginning in February during the 2016-17 budget process.

Mr. Brey moved to approve Scenario number two of the 2015-16 tax levy certification. Mr. Kennedy seconded the motion. Motion passed, 7-0.

Mr. Brey moved to approve the Resolution to commit fund balance in the amount of \$449,255. Mr. McGoochan seconded the motion. Motion passed, 7-0.

R. Superintendent Notes

a. Pupil Services Report

i. Inclusive practices and co-teaching

Mr. Noll reported the Student Services update will focus on meeting the needs of diverse learners and those students with special needs through instructional practices that support inclusion. He introduced Ms. Little, Ms. DeRosa and four staff members, Jill Doherty, Amy Kahn, Amanda Hepner, and Katie Kowalkowski to discuss how through co-teaching in the LC they are able to support many.

Mr. Bugnacki stated Westlawn Elementary will report on highlights of instruction and learning at the November board meeting.

ii. G&T Update

Mr. Noll distributed G&T CPR district implementation plan update. The goal is to develop a GT and RTI district implementation plan and deploy to the appropriate stakeholders. Develop a responsive Cedarburg G/T CAP to be completed by September 2016 and develop a CAP that meets DPI compliance.

S. Public Comment

Victoria Benson-Hora, W66N582 Madison Ave.

Thanked the School Board and Administrators for their support of the Arts. She introduced a few CHS students to speak on behalf of the success of the Marching Band.

Alex Ostermann, 8610 Hwy 60

Spoke on behalf of the success of the Marching Band.

Samantha Schroeder, N53W454 Park Circle
Spoke on behalf of the success of the Marching Band.

Olivia Vornsand, 1090 Canary Court
Spoke on behalf of the success of the Marching Band.

Ms. Benson-Hora reported the high school has five represented in State honors ensemble. The CHS students selected to perform in the WSMA 2015 State Honors Ensembles in Madison this week are: Jordan Meierhofer-Women's Choir, Teddy Esten- Mixed Choir, Molly Elbes-Symphonic Band, Dana Reckard -Orchestra and Nat Esten - Jazz Ensemble. These students were selected from thousands who auditioned from around the State.

VII. Committee Reports

A. Policy Committee

Mr. Krier stated Ms. Rose gave a presentation regarding students' use of technology and security procedures. She put together a comprehensive presentation, a good meeting, and questions came out of it for further review of districts google and gaggle. Discussion of hiring a consultant to complete a technology audit of data security ensued.

B. Personnel & Finance Committee

Everything discussed tonight was discussed at prior P&F Meetings.

C. Insurance Committee

Everything discussed tonight was discussed at Insurance meeting..

Mr. Leach moved to adjourn into Executive Session. Mr. Meisner seconded the motion. Motion passed, 7-0.

The meeting adjourned into Executive Session at 8:49 p.m.

VIII. Adjournment into Executive Session

A. It is anticipated the Board will adjourn to closed session to:

1. review performance evaluation goals of Superintendent pursuant to Wis. Stats §19.85(1)(c).
2. consider performance evaluation data and an educator performance-based compensation plan which involves discussion of specific public employees over which the School Board has jurisdiction or exercises responsibility pursuant to Wis. Stats. 19.85(1)(c).
3. approve Executive Session Minutes August 19, 2015

IX. Adjournment

Respectfully Submitted,

Ann Weaver
Secretary to the School Board