

CEDARBURG SCHOOL DISTRICT

Mission Statement

The mission of the Cedarburg School District is to provide an exemplary education that challenges students in a nurturing environment to develop into lifelong learners, to be responsible adults, and to achieve their goals and dreams.

**Board of Education
Regular Meeting and Committee of the Whole Meeting
January 19, 2016
7:00 p.m.
CHS Large Group Instruction Room and Board Room
W68 N611 Evergreen Boulevard
Cedarburg, WI**

Minutes -

*To view the January 19, 2016 School Board meeting in its entirety,
go to [Cedarburg School District You Tube Channel](#)*

Board Members Present: Jeff Brey, Kevin Kennedy, Philip McGoohan, Mark Meisner, Dave Krier, Chris Reimer
Board Member Excused: Rick Leach

Others Present: Todd Bugnacki, Superintendent; Karen Dvornik, Director of Business Services; Conrad Farner; Director of Human Resources; Alan Groth, Director of Curriculum & Instruction; Ted Noll, Director of Student Services; Kirstin Rose, Director of Technology; John Koster, Director of Buildings & Grounds; Jeff Nelson, CHS Principal; Jodi Hackl, CHS Assistant Principal; Calie Neureuther, CHS Assistant Principal; Tony DeRosa, Webster Principal; Dan Reinert, Webster Assistant Principal; Jayne Holck, Parkview Principal; Angela Little, Thorson Principal; Katie Ramos, Westlawn Principal; and other interested citizens.

I. Call to Order – Chris Reimer, President

Mr. Reimer called the meeting to order 7:00 p.m.

II. Statement of Public Notice – Chris Reimer, President

III. Pledge of Allegiance

IV. The Board may take action regarding the Consent Agenda.

A. Minutes – December 16, 2015

B. Budget and Finance

Board of Education members will review District financial information including summary of accounts, the check register and check detail.

C. Personnel Report

Professional Employees

Contract

Danielle Schoenwetter, French, Cedarburg High School

Classified/Support Staff

Separation of Employment

Erica Koehler, Para Professional Aide, Parkview Elementary School

Lisa Spykstra, Para Professional Aide, Thorson Elementary School

Hired

Andrea Wordell, Para Professional Aide, Thorson Elementary School

Amanda Pigatto, Para Professional Aide, Thorson Elementary School

Mr. Brey moved to approve the Consent Agenda. Mr. Kennedy seconded the motion. Motion passed, 6-0.

V. Reports

A. Superintendent's Notes

As a continuation of our School Highlights, Thorson Elementary School will share their excitement on a new activity they have implemented this year.

1. Thorson's School Report

Ms. Little, Thorson Principal, shared a new program at Thorson this year called Jaguar Jumpstart, a weekly all-school meeting held on Monday mornings in the gym. The program complements the District mission of challenging students to become responsible adults. She indicated Ms. Ramos, Westlawn Principal, was a tremendous resource in helping create this program as the program is similar to Westlawn's Morning Pod. It ties in to the character building emphasis of providing a positive school environment with clear expectations for students. Thorson has three general expectations school wide: Be respectful, Be Responsible, and Be Ready to Learn.

Ms. Ingrassia spoke on behalf of the program mentioning her daughter was chosen to speak at one of the meetings. She complimented the staff and district for going the distance at creating leadership roles, creating confidence in students, and working with all grade levels.

Four Fifth grade students, Claire, Tia, Brianna and Jennifer, spoke on behalf of the program and what it means to them.

On behalf of the school board, Mr. Reimer congratulated the students and Thorson for a great job.

2. Teaching and Learning Team

Mr. Bugnacki stated with this Board agenda we are providing time for the Teaching and Learning team to highlight and summarize an area of focus.

Ms. Rose discussed the release of the 2014-15 State Testing data. She indicated the Badger Exam and ACT replaced the WKCE and the DLM replaced the WAA-SwD as Wisconsin moved to a more rigorous measurement. Cedarburg School District released local results for Wisconsin Student Assessment System exams taken during the 2014-15 school year that showed higher results than students statewide.

Mr. Groth stated the 4K parent presentations were held at the Cedarburg Public Library on January 14, 2016. He acknowledged and thanked the library for holding parent meetings and commended Mr. Noll, Ms. Little, Ms. Rowland, and Ms. Egelhoff for all of their hard work in preparing for these meetings. Mr. Groth mentioned he has 4K yard signs for board members to take with them at the end of the meeting.

Information regarding 4K can be found on the district website.

Discussion ensued.

VI. Recommendations

- A. Mr. Kennedy moved to accept the donation of \$500 from Tom Stanton of Mel's Pig Roast to be used by Webster Transitional School for their Best Buddies program. Mr. Brey seconded the motion. Motion passed, 6-0.
- B. Mr. Kennedy moved to accept the \$500 donation from Paul & Merlynn Kimmel to be used by the Cedarburg High School Vocal Choir department for any expenditure that would support the choirs. Mr. Brey seconded the motion. Motion passed, 6-0.
- C. Mr. Kennedy moved to accept the \$500 donation from L S Research, LLC to be used by the Cedarburg High School's Engineering Club for their Robotics program. Mr. Brey seconded the motion. Motion passed, 6-0.
- D. Mr. Kennedy moved to accept the \$500 donation from Mantz Automation, Inc. to be used by the Cedarburg High School's Engineering Club for their Robotics program. Mr. Brey seconded the motion. Motion passed, 6-0.
- E. Mr. Kennedy moved to accept the \$500 donation from Exacto Foundation, Inc. to be used by the Cedarburg High School's Engineering Club for their Robotics program. Mr. Brey seconded the motion. Motion passed, 6-0.
- F. Mr. Kennedy moved to accept the \$500 donation from LaBudde Group, Inc. to be used by the Cedarburg High School's Engineering Club for their Robotics program. Mr. Brey seconded the motion. Motion passed, 6-0.
- G. Mr. Kennedy moved to accept the \$1,000 donation from GenMet Corp. to be used by the Cedarburg High School's Engineering Club for their Robotics program. Mr. Brey seconded the motion. Motion passed, 6-0.
- H. The Board may take action to direct the Superintendent to post notice of educational options per ACT 55 in lieu of submitting a publication.

Mr. Bugnacki stated the board must approve the posting of the notice directing the community to the website where the full educational options are available. Mr. Noll stated ACT 55 requires all districts to post the notice by January 31, 2016. The district will post the notice and place the *Notice of Educational Options for Children who Reside in the School District* on the District website.

Mr. Kennedy moved to approve the Superintendent to post notice of educational options per ACT 55 in lieu of submitting a publication. Mr. Krier seconded the motion. Motion passed, 6-0.

- I. The Board may take action to approve Open Enrollment seats for the 2016-17 school year.

Mr. Bugnacki discussed the 2016-17 Open Enrollment seats for regular education students. He stated there is one seat available in grades 4K, 5K, 1, 2, 3, 4, and 5. The proposed seats would allow students to enter at the elementary level and experience the full scope of a Cedarburg

education. The seats open are within the spirit of our policy and will maintain class sizes at or near the lower end of our class size range. There are zero seats open for grades 6 through 12. Additionally, there are zero Special Education seats open for 4K through 12th grade.

Discussion ensued.

Mr. Krier moved to approve the Open Enrollment seats for the 2016-17 school year. Mr. Meisner seconded the motion. Motion passed, 6-0.

- J. The Board may take action to approve the bid presented at the Buildings & Grounds Committee meeting of January 11, 2016, to re-construct eight Varsity Tennis Courts for the 2016 fall season. The total cost estimate for the project is \$450,194 which includes design costs, construction and construction oversight. The City of Cedarburg agreed to pay for 50% of the total cost of the project.

Mr. Reimer discussed the history of the discussion with the City and District beginning in 2012. In November 2015, the City Council directed their attorney to draft an agreement to share with Cedarburg School District prior to the City reviewing it. Board members have the draft for review. Cedarburg School District attorney is also reviewing the agreement at this time. Board members will provide Mr. Bugnacki with questions and/or comments. Mr. Koster stated the deadline to get back to the contractor is mid-February.

After both the District and City have reviewed the agreement and/or made changes to it, the final form will be sent back to the school board for review.

Mr. Kennedy moved to approve the bid presented at the Building & Grounds Committee meeting of January 11, 2016 to re-construct eight Varsity Tennis Courts for the 2016 fall season at a total cost estimate of \$450,194 which includes design costs, construction and construction oversight with two conditions: first, the District and City will split the final cost of this project on a 50/50 basis; and second, that the District and City enter into the terms of an intergovernmental agreement reflecting these terms. Mr. McGoohan seconded the motion.

Mr. Brey amended the motion to include the money will come from Fund Balance.

The Cedarburg School Board approved the money to come from Fund Balance.

Mr. McGoohan seconded the amended motion. Motion passed, 6-0.

- K. Public Comment: No later than 8:15 p.m., any member of the public may comment on an agenda item or any matter relevant to District operations.

No one presented.

VII. Committee Reports

A. Buildings & Grounds

Mr. Kennedy reported there was an update regarding 4K classroom sizes. Mr. Koster walked through the 5-year facilities plan. He discussed comparable rates with schools in our area regarding facility fees and we discussed the tennis court agreement. He walked through future projects, and 10-year plan, which will be discussed in the future.

Mr. McGoohan moved to adjourn into Committee of the Whole. Mr. Krier seconded the motion. Motion passed, 6-0.

VIII. The meeting adjourned into Committee of the Whole at 7:55 p.m.
Adjournment into Committee of the Whole (Board Room) 8:03 p.m.

A. Bus Cameras

Ms. Dvornik distributed Bus Camera System Information document. Discussion ensued regarding board policies, two different camera systems and costs associated with each.

Mr. Bugnacki recommends district administrators review this topic further and bring back to the board. Ms. Dvornik will contact Liberty to discuss additional liability questions.

B. Technology Security Assessment

Ms. Rose presented a PowerPoint regarding Data Privacy and Security “Initiative” Update. She discussed data privacy of student and district data; data security and protection of student and district data against unauthorized access; and communication, training and professional development of implementing the data privacy and security guidelines and best practices in the district.

She reviewed Assessment/audit planning and work to date.

Discussion ensued.

Mr. Bugnacki stated the first tier assessment will begin in February under Technology guidance and the K-12 Technology Group will meet in March.

Mr. McGoohan moved to adjourn the meeting. Mr. Kennedy seconded the motion. Motion passed, 6-0.

IX. Adjournment

The meeting adjourned at 8:55 p.m.

Respectfully Submitted,

Ann Weaver
Secretary to the School Board