

# CEDARBURG SCHOOL DISTRICT

## Mission Statement

*The mission of the Cedarburg School District is to provide an exemplary education that challenges students in a nurturing environment to develop into lifelong learners, to be responsible adults, and to achieve their goals and dreams.*

## Board of Education Meeting

February 17, 2016

7:00 p.m.

Cedarburg High School Large Group Instruction Room

W68 N611 Evergreen Boulevard

Cedarburg, WI

## Minutes -

*To view the February 17, 2016 School Board meeting in its entirety,  
go to Cedarburg School District You Tube Channel*

Board Members Present: Jeff Brey, Kevin Kennedy, Rick Leach, Philip McGoohan, Mark Meisner, Dave Krier.

Board Member Excused: Chris Reimer

Others Present: Todd Bugnacki, Superintendent; Karen Dvornik, Director of Business Services; Conrad Farner; Director of Human Resources; Alan Groth, Director of Curriculum & Instruction; Ted Noll, Director of Student Services; Kirstin Rose, Director of Technology; John Koster, Director of Buildings & Grounds; Jeff Nelson, CHS Principal; Jodi Hackl, CHS Assistant Principal; Calie Neureuther, CHS Assistant Principal; David Pentek, AD, AP; Jayne Holck, Parkview Principal; Angela Little, Thorson Principal; Katie Ramos, Westlawn Principal; and other interested citizens.

- I. Call to Order – Kevin Kennedy, Vice President  
Mr. Kennedy called the meeting to order at 7:00 p.m.
- II. Statement of Public Notice- Kevin Kennedy, Vice President
- III. Pledge of Allegiance
- IV. Resolutions and Recognitions:
  - A. National School Breakfast Week, March 7-11, 2016 (*Proclamation*)
  - B. Congratulations to the following CHS art students who have been distinguished as Scholastic Art Award winners: Emmie Erickson (Drawing); Emily Gabel (Ceramics & Glass); Sophia Haagensen (Drawing); Kathleen Kwiatkowski (Design/Digital Art/Photography); Tess Monty (Painting/Art Portfolio); Mikayla Mossberg (Painting); Emily Olson (Ceramics & Glass); Lauren Roeder (Ceramics & Glass); Megan Sundquist (Digital Art); Meg Thorison (Art Portfolio/Digital Art); and Shelby Zwintscher (Drawing).
  - C. Congratulations to the Finalists in the 2015 National Merit® Scholarships: Megan Griffin, Michael Huyler, Daniella Peters, Xavier Schultze.

Mr. Bugnacki acknowledged Mr. Luke Lechner, Autos Teacher, and the CHS Autos Team for placing 3<sup>rd</sup> in the ADAMM (Automobile Dealers Association of Mega Milwaukee) Technicians of Tomorrow high school competition.

Mr. Lechner presented the 3<sup>rd</sup> place plaque stating the competition took place at MATC in Oak Creek. Five teams made it to the 2<sup>nd</sup> round and Cedarburg's team took 3<sup>rd</sup> place overall. This was a big achievement for CHS. He explained the team took a preliminary test online and the finals consisted of three parts: a written test, a hands-on diagnostic skills test on a Honda, donated by David Hobbs, and a bench section. Mr. Lechner also commended Grafton High School Autos program for working and mentoring Cedarburg students.

Mr. Bugnacki added support for our Autos program continues to grow. District administration, Chad Curran of Newman Chevrolet, and members of the Wisconsin Automobile and Truck Dealers Association are uniting to help our program get accredited by the National Automotive Technicians Education Foundation NATEF.

- V. The Board may take action regarding the Consent Agenda.
  - A. Minutes – January 19, 2016
  - B. Budget and Finance – The Board will review District financial information including summary of accounts, the check register and check detail.
  - C. Personnel Report

**Professional Employees**

*Separation of Employment*

Ryan Davis, Teacher, Webster

*Contract*

Erin Andre, Math Teacher, Webster, new 2016-17

Wendy Blank, Math Teacher, Webster, new 2016-17

**Classified/Support Staff**

*Separation of Employment*

Kim Steffen, Para Professional Aide, Parkview

**Classified/Support Staff**

*Hired*

Melissa Miller, Para Professional Aide, Westlawn

Paul Gillick, Para Professional Aide, Parkview

Mr. McGoohan moved to approve the Consent Agenda. Mr. Brey seconded the motion. Motion passed, 6-0.

- VI. Reports
  - A. Superintendent Notes
    - Mr. Bugnacki invited school board members to Cedarburg High School on February 19 to visit with Senator Stroebel and President Ray Cross from 10:30 – 1:15 p.m.

1. CHS School Report

Mr. Nelson presented a slideshow on “The Importance of Theatre Education”. The timing of the board report coincided nicely with the school presentation of *Guys and Dolls* at the CPAC over the weekend. The slideshow included interviews from students stating why theatre is important to them. For one student it provides a safe environment to explore creativity and another student states theatre is an opportunity for self-expression outside of the classroom. He acknowledged the *Guys and Dolls* Production Team thanking Kristen Mickie, Director for her help with the slideshow. The cast and crew of *Guys and Dolls* totaled 38 cast members, 24 crew students and 22 students in the orchestra for a total of 84 involved in the production.

Mr. Nelson mentioned the high school has brainstormed future course selections in the area of drama for students interested in pursuing a career in that field.

2. Teaching and Learning Team

The Teaching and Learning Team reported Mr. Noll and Mr. Groth have been spending time in buildings reviewing MAP data through the Universal Screening process. The team is working on new processes and building new components for intervention and enrichment as well as continuously discussing interventions that can reach all kids across the spectrum of children in CSD.

VII. Recommendations

- A. Mr. Leach moved to accept the \$500 donation from Gruber Tool & Die, Inc. to be used by Cedarburg High School Girls’ Basketball Program in honor of Niki Doedens. Mr. McGoohan seconded the motion. Motion passed, 6-0.
- B. Mr. Leach moved to accept the \$6,500 donation from Webster’s PTO to be used by Webster Transitional School for purchases based on school need. Mr. McGoohan seconded the motion. Motion passed, 6-0.
- C. Mr. Leach moved to accept the \$1,590 donation from Cedarburg Select Baseball to be used by Cedarburg High School Baseball. Mr. McGoohan seconded the motion. Motion passed, 5-0-1. Mr. Brey abstained due to baseball connection.
- D. Mr. Leach moved to accept three Foundation Grant donations totaling \$2,419 from Cedarburg High School’s PTO. The grants are to be used by CHS Counseling Department for Method Test Prep Premier Online ACT Prep Course; CHS English Department for Classroom Round Tables; and CHS Physical Education Department for Ipad. Mr. McGoohan seconded the motion. Motion passed, 6-0.
- E. Mr. Leach moved to accept the \$2,195 donation from KAPCO to be used by Webster Transitional School for their 7<sup>th</sup> grade Youth Courage Retreat. Mr. McGoohan seconded the motion. Motion passed, 6-0.
- F. Mr. Leach moved to accept the \$6,000 donation from Stark Pavement Corp. to be used by Westlawn Elementary School to outfit certain classrooms with stand-up desks. Westlawn Elementary is the pilot school designed to assess the impact these desks may have on student behavior and health. Mr. McGoohan seconded the motion. Motion passed, 6-0.

A handout from Ms. Ramos shows research and outcomes of students using stand up desks.

- G. Mr. McGoohan moved to accept the \$547.09 donation from the Fine Arts Boosters for the CHS Drama Department's grant request. Mr. Meisner seconded the motion. Motion passed, 5-0-1. Mr. Leach abstained due to Fine Arts connection.
- H. Mr. McGoohan moved to accept the \$1,653.45 donation from the Fine Arts Boosters for the CHS Drama Department 2015-16 grants. Mr. Meisner seconded the motion. Motion passed, 5-0-1. Mr. Leach abstained due to Fine Arts connection.

Mr. Kennedy thanked the donors for their generosity to Cedarburg School District.

- I. The board may take action to change the resolution approved on October 28, 2015 to commit \$449,255 to fund balance by reducing the amount committed to fund balance by \$225,097 to reconstruct eight Varsity Tennis Courts for the 2016 fall season.

Administration recommends a change to the resolution approved in October to commit \$449,255 to fund balance due in part with ongoing conversations with City regarding the tennis courts. The courts are our premier courts where we practice and host competitions. We want to continue the tradition of success of sending girls and boys to state as we did this year. The difference in the cost will come from this change in the fund balance resolution. We continue to work collaboratively with the city on an agreement to assist with the cost of the tennis courts.

Mr. Koster has received bids and is under a timeline so approval is needed tonight.

Discussion ensued.

Mr. Leach moved to approve the change in the resolution approved on October 28, 2015 to commit \$449,255 to fund balance by reducing the amount committed to fund balance by \$225,097 to reconstruct eight Varsity Tennis Courts for the 2016 fall season. Mr. Brey seconded the motion. Motion passed, 6-0.

Mr. Koster reported discussion will continue in the Buildings & Grounds Committee and possibly the Policy Committee. He mentioned courts will be shut down for the majority of the summer. There are eight varsity courts on Juniper and six at Webster.

Discussion ensued.

- J. The Board may take action to approve the bid presented at the Buildings & Grounds Committee meeting of January 11, 2016, to re-construct eight Varsity Tennis Courts for the 2016 fall season. The total cost estimate for the project is \$450,194 which includes design costs, construction and construction oversight.

Mr. Leach moved to approve the bid presented at the Buildings & Grounds Committee meeting of January 11, 2016, to re-construct eight Varsity Tennis Courts for the 2016 fall season. The total cost estimate for the project is \$450,194 which includes design costs, construction and construction oversight. Mr. Brey seconded the motion. Motion passed, 6-0.

- K. Public Comment: No later than 8:15 p.m., any member of the public may comment on an agenda item or any matter relevant to District operations.

No one presented

VIII. Committee Reports

A. Personnel & Finance Committee

Mr. Brey reported the next Personnel & Finance meeting is scheduled for March 10. The last meeting covered the Baird Forecast model.

Mr. Leach moved to adjourn into Executive Closed Session. Mr. McGoohan seconded the motion. Motion passed, 6-0.

The meeting adjourned into Executive Closed Session at 7:48 p.m.

IX. Adjournment into Executive Closed Session

A. It is anticipated the Board will adjourn to closed session to:

1. approve Executive Closed Session Minutes of December 16, 2015;
2. approve Board Development Minutes of January 13, 2016;
3. consider performance evaluation data and a teacher compensation plan which involves discussion of specific public employees over which the School Board has jurisdiction or exercises responsibility pursuant to Wis. Stats. 19.85(1)(c);
4. consider employees' performance, evaluation, contract renewal or nonrenewal and compensation pursuant to 19.85(1)(b) & (c) of the Wisconsin Statutes.

X. Adjournment

Respectfully Submitted,

Ann Weaver  
Secretary to the School Board