

CEDARBURG SCHOOL DISTRICT

Mission Statement

The mission of the Cedarburg School District is to provide an exemplary education that challenges students in a nurturing environment to develop into lifelong learners, to become responsible adults, and to achieve their goals and dreams.

Board of Education

Regular Meeting

August 17, 2016

7:00 p.m.

CHS Large Group Instruction Room

W68 N611 Evergreen Boulevard

Cedarburg, WI

- Minutes -

*To view the August 17, 2016 School Board meeting in its entirety,
go to Cedarburg School District You Tube Channel*

Board Members Present: Jeff Brey, Kevin Kennedy, David Krier, Philip McGoohan, Mark Meisner, Chris Reimer
Board Member Excused: Rick Leach

Others Present: Todd Bugnacki, Superintendent; Ben Irwin, Director of Business Services; Conrad Farner; Director of Human Resources; Alan Groth, Director of Curriculum & Instruction; Ted Noll, Director of Student Services; John Koster, Director of Facilities; Adam Kurth, CHS Principal; Jayne Holck, Parkview Principal; and other interested citizens.

I. Call to Order – Chris Reimer, President

Mr. Reimer called the meeting to order at 7:00 p.m.

II. Statement of Public Notice – Chris Reimer, President

III. Pledge of Allegiance

IV. Acceptance of Resignation of Mr. Mark Meisner from the School Board.

Mr. Reimer accepted the resignation of Mr. Mark Meisner from School Board and praised him for his work ethic and what he brought to the school board. Mr. Meisner thanked the school board members stating he has enjoyed his three plus years of serving the district and community. Mr. Reimer presented Mr. Meisner with a plaque that read, “Thank you for your years of Service, Cedarburg School District, 2013-2016”.

Mr. Reimer moved to accept the resignation of Mark Meisner. Mr. Meisner seconded the motion. Motion passed, 6-0.

V. Resolutions and Recognitions

Mr. Bugnacki congratulated David Liu, student, for winning the Best Piano Solo in the state of Wisconsin. He introduced Mr. Aswegan, Webster Band Instructor. Mr. Aswegan mentioned from the first day of school, David was a challenge to keep busy as he was above the high school level in 5th grade. His creativity is shown through his compositions. He didn't know what to expect when David competed was thrilled when he won. He introduced David Liu.

David Liu performed his composition, "Dogfight Rag". Questions were asked of David after his performance.

Congratulations to Webster student, David Liu, Best Piano Solo, Middle School Division, for being recognized as one of the top student composers in the state of Wisconsin as part of the Wisconsin School Music Association Student Composition Project. David submitted an original musical composition title, "Dogfight Rag". The awards ceremony is Saturday, August 20th at the Wisconsin Center for Music Education in Waunakee, WI.

Congratulations to the following students who had Perfect Attendance in the 2015-16 school year:
CHS: Dominic Airaudi, Jacob Amundson, Blake Beran, Joshua Bote, Benjamin Brandt, Nicole Brandt, Allison Bruederle, Samantha Cass, Elizabeth Esser, Madeline Geszvain, Melissa Glynn, Ryan Gregory, Noah Hafner, Ryan Hoffman, Evan Hottmann, Tyler Hottmann, Joyce Hu, Alexander Kneprath, Patrick Knox, Connor Kuck, Mikaeka Leach, Brandon Lusk, Jason Miller, Caitlyn Morison, Dylan Muhonen, Noah Pecor, Dakota Rodman, Alexander Sanidas, Eric Schedler, Samuel Schleicher, Joseph Schuett, Jenna Short, Madelyn Szpizar, Giovanna Truong, Michael Zabrowski, Sydney Zeh. Webster Transitional School: Michael Daniels, Charles O'Connell, Alejandra Pavon Guajardo, Isabela Pavon Guajardo, Jenevie Yang, Caitlin Wrobbel, Parkview: Travis Roob, Ryan Kersey.

Congratulations to the following All-Conference Baseball Selections: Christian Kadrich, First team All-Conference-Outfield; Kyle Jansen, Second team All-Conference-Infield; Johnny Gillette, Honorable Mention All-Conference-Pitcher; Alex Prickett, Honorable Mention All-Conference-Utility; Keagan McCarthy, Honorable Mention All-Conference-Designated Hitter.

Congratulations Christian Kadrich, First team All-State Outfield.

VI. The Board may take action regarding the Consent Agenda

- A. Regular Board Meeting Minutes of July 20, 2016
- B. Budget and Finance

Board of Education members will review District financial information including the Monthly Financial Report and Summary of Accounts.

C. Personnel Report

Professional Employees

Separation of Employment

Amanda Hepner, Teacher, Thorson Elementary
Margaret Doyle, Teacher, Parkview Elementary
Laura Kalonihea, Teacher, Thorson Elementary
Barbara Kunz, Psychologist, Parkview Elementary

Contract

Nicole Aterianus, Science Teacher, Webster Transitional School
Monica Olson, Kindergarten Teacher, Parkview Elementary
Heidi Silverthorn, Science Teacher, High School
Kyle Kramer, Social Studies Teacher, High School
Elisabeth Bergmann, Kindergarten, Parkview Elementary
Robbyn Schley, English Teacher, High School
Kristine Pintor, Early Childhood Teacher, Thorson Elementary

Classified/Support Staff

Separation of Employment

Pamela Singer, Para Professional Aide, Westlawn Elementary
Christine Boon, Instructional Aide, Parkview Elementary
Kim Jans, Para Professional Aide, Parkview Elementary
Jennifer Lane, Title I Aide, Parkview Elementary
Nicholas VanWagenen, Para Professional Aide, Thorson Elementary
Mandy Pigatto, Para Professional Aide, Thorson Elementary
Andrea Wordell, Para Professional Aide, Thorson Elementary
Kathleen Miles, Para Professional Aide, Westlawn Elementary
Rochelle Anderson, Para Professional Aide, High School

Hired by the District

Carrie Walker, Title I Aide, Westlawn Elementary
Barb Bucheger, Title I Aide, Parkview Elementary
Dawn Gall, 4K Aide, Parkview Elementary
Julie Mueller, Instructional Aide, Parkview Elementary
Katie Cadwallader, Para Professional Aide, Webster Transitional School
Allison Zang, Para Professional Aide, Westlawn Elementary
Kathryn Czarnecki, Para Professional Aide, Westlawn Elementary
Addye Largent, Instructional Aide, Westlawn Elementary
Jennifer Dolezar, Para Professional Aide, Westlawn Elementary

Mr. Brey moved to approve the Consent Agenda. Mr. McGoohan seconded the motion.
Motion passed, 6-0.

VII. Reports

A. Superintendent's Notes

Mr. Bugnacki presented an update on enrollment. He explained new 4K enrollment to date is 128 students, half day a.m. / p.m. Discussion ensued regarding class sizes. The second page of the document shows district total.

Discussion ensued. Administration will continue to monitor classes. The Buildings and Grounds staff is continually getting our schools ready for the first day. Mr. Groth commended Mr. Koster's department for their support and accommodation in preparing the 4K classrooms in time for the beginning of the school year.

VIII. Recommendations

- A. Mr. Kennedy moved to accept the donation of \$500 from Barrow Medical Foundation to be used by Cedarburg High School's Engineering Club for its Robotics program. Mr. Brey seconded the motion. Motion passed, 6-0.

- B. Mr. Kennedy moved to accept the donation of \$1,300 from the Cedarburg/Grafton Rotary Foundation to be used by Cedarburg High School's Engineering Club for its Robotics program. Mr. Brey seconded the motion. Motion passed, 6-0
- C. Mr. Kennedy moved to accept the grant donation of \$4,000 from the Westlawn Elementary School PTA to be used for literacy initiatives at Westlawn Elementary School for the 2016-17 school year. Mr. Brey seconded the motion. Motion passed, 6-0.
- D. Mr. Kennedy moved to accept the grant donation of \$9,000 from the Westlawn Elementary School PTA to be used for new playground equipment for Westlawn school grounds to benefit the health and welfare of children at Westlawn and the Cedarburg Community. Mr. Brey seconded the motion. Motion passed, 6-0.
- E. The Board may take action to approve Field Trips and Other District-Sponsored Travel Policy 2340.

Mr. Noll explained the policy clarifies overnight expectations.

Mr. Kennedy moved to accept the changes as presented and to waive the first reading. Mr. Brey seconded the motion. Motion passed, 6-0.

- F. The Board may take action to approve Eligibility of Resident/Nonresident Students Policy 5111.

Mr. Noll explained the addition to the policy relates to resident private high school students below the 9th grade may be considered for enrollment in high school Algebra II courses or higher if space is available and the student meets minimum entrance standards for the course. No other course offerings are eligible to resident private school students below the 9th grade.

Mr. Krier moved to approve the addition to Policy 5111 and waive the first reading. Mr. Kennedy seconded the motion. Motion passed, 6-0.

- G. The Board may take action to approve the Use of District Facilities 7510 Administrative Guidelines.

Mr. Bugnacki stated the policy has already been approved, Guideline will align with policy. This has been vetted by Buildings & Grounds and Personnel & Finance and pertains to District facilities. The guideline encompasses much of our past practice and some language recommended by NEOLA. A partner to Administrative Guideline is Facilities Use Fee.

Administration is asking the board approve guideline. The fee structure will be reviewed annually with the board as per board policy. Mr. Bugnacki mentioned the last fee update was in 2005. With approval of guideline, the district will begin using it and it will be fully implemented in 6 months.

Discussion ensued regarding Insurance. Mr. Irwin will investigate insurance cost and revise the guide giving administration the right to increase the minimum amount of comprehensive general liability and bodily injury and/or property damage.

Mr. Kennedy moved to approve the Use of District Facilities 7510 Administrative Guideline and Utilities Use Fee schedule for 2016-17 and waive the first reading. Mr. Brey seconded the motion. Motion passed, 6-0.

- H. The Board may take action to approve the 2016-17 Facilities Use Fee Schedule.

See above.

- I. The Board may take action to approve Transportation Policy 8600.

Mr. Noll explained the addition of “audio recording devices” to the policy.

Mr. McGoohan moved to approve Transportation Policy 8600 and waive the first reading. Mr. Brey seconded the motion. Motion passed, 6-0.

- J. The Board may take action to approve Bus Services Contracts Policy 8680.

Mr. Noll explained the addition of contracting with bus services and adding audio recording devices.

Mr. McGoohan moved to approve Bus Services Contracts Policy 8680 and waive the first reading. Mr. Brey seconded the motion. Motion passed, 6-0.

- K. The Board may take action to approve Kirstin Rose be named as a Compliance Officer in place of Karen Dvornik in Policy 1422 Nondiscrimination and Equal Employment Opportunity, Policy 3122 Nondiscrimination and Equal Employment Opportunity, Policy 4122 Nondiscrimination and Equal Employment Opportunity, Policy 1623 Section 504/ADA Prohibition against Disability Discrimination in Employment, Policy 3123 Section 504/ADA Prohibition against Disability Discrimination in Employment, Policy 4123 Section 504/ADA Prohibition against Disability Discrimination in Employment, Policy 1662 Employee Anti-Harassment, Policy 3362 Employee Anti-Harassment, Policy 4362 Employee Anti-Harassment, Policy 2260 Nondiscrimination and Access to Equal Educational Opportunity, Policy 2260.01 Section 504/ADA Prohibition against Discrimination Based on Disability, Policy 5517 Student Anti-Harassment. *First Reading/Approval*

Mr. Brey moved to approve Kirstin Rose be named as a Compliance Officer in place of Karen Dvornik and to waive the first reading in policies above. Mr. Kennedy seconded the motion. Motion passed, 6-0.

- L. The Board may take action to approve the 2016-17 Preliminary Budget.

Mr. Irwin explained the attached document is basically in the same format as Ms. Dvornik shared previously. The second page of the document lists 2016-17 Tax Levy scenarios for the district. He stated there is a WRS increase from 6.6% to 6.8% for employer in 2017. The highlighted portions of the document will be closely monitored. The second page reviews tax levy and couple scenarios with equalized value as of July 1. The last three pages to the document are informational only for the board.

Mr. Irwin ended by inviting all board members to the two Personnel & Finance meetings in October.

- M. Public Comment: No later than 8:15 p.m., any member of the public may comment on an agenda item or any matter relevant to District operations.

No one presented.

IX. Committee Reports

A. Personnel & Finance Committee Report – August 10, 2016

Mr. Brey stated everything mentioned above was discussed at the Personnel & Finance meeting. There is one meeting in September and two meetings in October. Mr. Irwin reminded the board the Insurance meeting is scheduled on Tuesday, August 23 to discuss OPEB. Mr. Reimer will contact board members on new committee members.

Mr. Kennedy moved to adjourn the meeting into Executive Session. Mr. Brey seconded the motion. Motion passed, 6-0.

The meeting adjourned into Executive Session at 8:14 p.m.

X. Adjournment into Executive Session

A. It is anticipated the Board will adjourn into closed session to:

1. approve Executive Session Meeting Minutes of July 20, 2016;
2. discuss specific personnel issues of an employee over which the School Board exercises responsibility, which, if discussed in public, could have an adverse effect upon the reputation of any person referred to in such considerations pursuant to Wis. Stat. § 19.85(1)(f) & (c);
3. consider evaluation data, specific personnel issues and 2015-16 performance-based retention bonus compensation for educators over which the School Board has jurisdiction or exercises responsibility pursuant to Wis. Stats. 19.85(1)(c);
4. consider support staff employees' performance evaluation and compensation pursuant to Section 19.85(1)(c) & (e) of the Wisconsin Statutes;
5. consider administrative employees' performance evaluation, contract renewal or nonrenewal and compensation pursuant to Sections 19.85(1)(c) & (e) of the Wisconsin Statutes;
6. review Superintendent 2016-17 Goals pursuant to Wis. Stats §19.85(1)(c).

XI. Adjournment into Open Session

A. The Board may reconvene to open session and may take action regarding:

1. educators' 2015-16 performance-based retention bonus compensation;
2. support staff employees' compensation for 2016-17;
3. administrative employees' compensation for 2016-17;
4. appointment of school board clerk. (See above; page 1, IV.)

XII. Adjournment