

CEDARBURG SCHOOL DISTRICT

Personnel & Finance Committee Meeting

March 10, 2016

6:30 p.m.

Upper IMC Conference Room

Minutes

Board of Education members who are not members of the Personnel & Finance Committee may attend this session, consequently, a quorum of the full Board of Education may be present. No business of the Board of Education will be conducted at this Committee meeting.

Committee Members: Jeff Brey, Kevin Kennedy, Mark Meisner, Todd Bugnacki,
Karen Dvornik

Mr. Brey called the meeting to order at 6:37 p.m.

I. Approve Minutes of February 11, 2016

Mr. Kennedy moved to approve the Personnel & Finance Minutes of February 11, 2016. Mr. Meisner seconded the motion. Motion passed, 3-0.

II. 2015-16 Audit Contract

It is recommended the Committee approve forwarding the Audit Contract with Reilly, Penner & Benton, LLC, to perform the required financial audit for the 2015-16 fiscal year to the March Board meeting for School Board for approval.

Mr. Kennedy moved to approve forwarding the 2015-16 Audit Contract to the March Board meeting for board approval. Mr. Meisner seconded the motion. Motion passed, 3-0.

III. Transportation Contract

Ms. Dvornik discussed transportation increase and cameras on special education busses. The contract is good through 2016-17. They are requesting the next two years minimum of 1.5%. The transportation company will own the cameras.

Ms. Dvornik will continue discussions with Riteway.

Next, discussion on wraparound care ensued.

Mission Statement

The mission of the Cedarburg School District is to provide an exemplary education that challenges students in a nurturing environment to become lifelong learners, to be responsible members of a global community and to achieve their goals and dreams.

IV. 2016-17 Budget

Ms. Dvornik distributed the 2016-17 Budget Development material. She reviewed the elementary enrollment and class size estimates and the enrollment history and projection spreadsheets. She also discussed how enrollment was cast forward and inserted into the forecast model.

Ms. Dvornik discussed the Baird Forecast model. She reviewed the tax rates and stated there will be more discussion in May regarding this forecast model.

The 2016-17 Budget Projection and Reconciliation was discussed. Ms. Dvornik discussed the Forecast Model assumptions, stating the Budget Model surplus/deficit begins at \$(512,754). Budget line items will be listed at the next Personnel & Finance Meeting.

Conference Summary and Salary Increase History was discussed next.

V. Future Meeting Dates

April 20, 2016 – 6:00 p.m.
May 11, 2016 -

Mr. Meisner moved to adjourn the meeting. Mr. Kennedy seconded the motion. Motion passed, 3-0.

VI. Adjournment

The meeting adjourned at 7:37 p.m.

Respectfully Submitted,

Ann Weaver
School Board Secretary