

# **CEDARBURG SCHOOL DISTRICT**

## **Personnel & Finance Committee Meeting**

**September 14, 2016**

**6:00 p.m.**

**Board of Education Room #75**

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## **~ Minutes ~**

Board of Education members who are not members of the Personnel & Finance Committee may attend this session, consequently, a quorum of the full Board of Education may be present. No business of the Board of Education will be conducted at this Committee meeting.

Committee Members Present: Jeff Brey, Kevin Kennedy,

Others Present: David Krier, Ben Irwin, Todd Bugnacki, Conrad Farner, Allison Henderson (News Graphic Reporter), Linda Foote (citizen)

Mr. Brey called the meeting to order at 6:01 pm

I. Approve Minutes of August 10, 2016

Mr. Kennedy moved to approve the Minutes of August 10, 2016. Mr. Brey seconded the motion. Motion passed, 2-0.

II. School Vans

Board reviewed costs of renting versus leasing and possibility of staggering leases as well as insurance costs.

The Committee recommends advancing School Vans to September Board Meeting for approval.

III. 2016-17 Preliminary Budget Discussion

Reviewed handout for Annual Budget Hearing on September 21, 2016.

The Committee recommends advancing 2016-17 Preliminary Budget Discussion to September Board Meeting for approval.

IV. Purchasing Cards

Reviewed draft of Purchasing Card policy. Discussion on ease of use, program manual, control and rebate program.

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### **Mission Statement**

*The mission of the Cedarburg School District is to provide an exemplary education that challenges students in a nurturing environment to develop into lifelong learners, to become responsible adults, and to achieve their goals and dreams.*

The Committee recommends moving forward with further study and development and advancing Purchasing Cards to September Board Meeting for approval.

V. Zimdars Land Lease

Lease terms were reviewed. Bid process will be examined.

VI. Future Meeting Dates

October 19, 2016. Additional meeting date of October 25, 2016, if needed.

VII. Adjournment

Mr. Kennedy moved to adjourn the meeting. Mr. Brey seconded the motion. Motion passed, 3-0.

The meeting adjourned at 6:58 p.m.

Respectfully Submitted,

Brenda Rowland  
Secretary to the School Board

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