

CEDARBURG SCHOOL DISTRICT

Policy Committee Meeting October 12, 2015 District Boardroom 6:30 p.m.

- Minutes -

This meeting will be considered an informational meeting of the School Board if a quorum is present.

Committee Members Present: David Krier, Phil McGoohan, Conrad Farner
Committee Members Absent: Rick Leach
Others Present: Todd Bugnacki, Kevin Kennedy, Jeff Brey, Kirstin Rose, Ted Noll
Guests Present: Eric Mesa

I. Call to Order

Mr. Krier called the meeting to order at 6:30 p.m.

II. Approval of Minutes from August 10, 2015

Mr. McGoohan moved to approve the Minutes of August 10, 2015. Mr. Krier seconded the motion. Motion passed, 2-0.

III. The Committee will review and discuss School District practices as related to policies regarding student privacy and protection.

Mr. Krier stated the meeting tonight was scheduled to obtain information concerning the District's practices with regard to student privacy and protection. Ms. Rose is here to present the District technology process.

Mr. Bugnacki indicated the Board approved a first reading of policies 7540 Computer Technology Network and Internet Acceptable Use and Safety; 7540.01v2 Technology Privacy; 7540.03 Student Education Technology Acceptable Use and Safety; and 8330 Student Records. Ms. Rose will discuss practices in the district and federal requirements. The goal is to discuss security, privacy, AUP, and opportunity. Mr. Mesa, Network Support Specialist is here to answer questions as well.

Ms. Rose directed the Committee to the District Website. The Technology vision states: The Cedarburg School District is committed to empowering all students and educators in the use of technology to maximize critical thinking, collaboration, creativity, innovation, and real-world problem-solving. Integrating the use of technology in a strategic and purposeful manner enables students to take an active role in their learning and prepares them for success in a global society.

Cedarburg School District Mission Statement

The mission of the Cedarburg School District is to provide an exemplary education that challenges students in a nurturing environment to become lifelong learners, to be responsible members of a global community and to achieve their goals and dreams.

Discussion ensued regarding Google Apps for Education as shown under the tab “What are the Technology Resources/Software the students use?” The core services of Google Apps for Education include Gmail for grades 3-12, Google calendar, Google Docs and Google Sites.

Google Apps for Education services does not collect or use student data for advertising purposes or create ad profiles. Information the District provides to Google to create a student account is the student name, email address, and student ID number that is then converted and encrypted. Google’s Data privacy and the length of time student files are retained in Google Drive was discussed.

The next topic was how information is safe from the internet. It was explained that iBoss Web Filter and Gaggle Safety Management for Google Apps filter monitors Gmail and Google Apps documents. Gaggle is an independent company from Google and a product the District first looked into to satisfy archive needs. Gaggle also has a feature called Gaggle Safety Management which enhances the safety and CIPA compliance of Google Apps for Education by filtering and monitoring Google Drive documents and Gmail.

Discussion ensued.

Mr. Bugnacki asked that all questions be sent to Ms. Weaver or Mr. Krier.

Discussion ensued regarding technology security audit. Mr. Bugnacki will confer with Ms. Rose and possibly have a proposal within a month.

IV. The Committee may establish future meeting dates.

November 16, 2015 at 6:30 p.m.

V. Adjourn

Mr. McGoohan moved to adjourn the meeting. Mr. Krier seconded the motion. Motion passed, 2-0.

The meeting adjourned at 8:04 p.m.

Respectfully Submitted,

Ann Weaver
Secretary to the School Board