



Cedarburg School District

Ted Noll, Director of Student Services

W68 N611 Evergreen Boulevard, Cedarburg WI 53012

Phone: 262.376.6142 | Fax: 262.376.6110

tnoll@cedarburg.k12.wi.us | www.cedarburg.k12.wi.us

Challenging Students to Achieve Their Goals and Dreams

July 2020

Children at Risk of Not Graduating from High School (PI 25)

Program Description: Under §118.153 (2) Wis. Stats., every school board in the state must identify the children who are at risk of not graduating from high school and, annually by August 15, develop a plan describing how the school board will meet the needs of those students. Children at risk of not graduating from high school are defined, under §118.153 (1) as pupils in grades 5 to 12 who are at risk of not graduating from high school because they are dropouts, or are two or more of the following:

- one or more years behind their age group in the number of credits attained,
- two or more years behind their age group in basic skill levels,
- habitual truants, as defined in §118.16(1)(a),
- parents,
- adjudicated delinquents,
- 8th grade pupils whose score in each subject area on the examination administered under §118.30(1m)(am) 1. was below the basic level, 8th grade pupils who failed the examination under §118.30 (1m)(am) 2. and 8th grade pupils who failed to be promoted to the 9th grade.

School Board Requirements: PI 25.04 establishes the general requirements for school boards: Each board that has identified children at risk under s. PI 25.03 shall provide for all of the following:

(1) Designate a staff person who will be responsible for developing the district plan required under s. 118.153(2) (a), Stats.

- Ted Noll

(2) Provide that all work-based learning experiences and other similar programs and activities taking place outside the school for which pupils receive academic credit under the district plan, including those programs or curriculum modifications authorized under s. 118.15 (1) (d), Stats., and instruction and pupil support services contracted for under s. 118.153 (3) (c) 1. and 2., Stats., are supervised by departmentally licensed teachers or other licensed school personnel.

- Youth Apprenticeship Program (YAP)
- CHS Credited Work based Learning based upon ACP needs of students.
- Ozaukee Community High School (OCHS) credit recovery program.

(3) Ensure that in grades 9 through 12 curriculum modifications and alternative education programs provided for children at risk are designed to allow pupils to meet the high school graduation requirements under s. 118.33, Stats., and ch. PI 18.

- Students who are identified under PI 25 are assigned to and are followed by the CHS STAR Center coordinator and the assigned school counselor to ensure that all to ensure credit attainment has been achieved through alternative methods.

(4) Notify each pupil and his or her parent in writing whenever the pupil has been identified as a child at risk. The notice shall include all of the following:

- **(a) The parent may contact the assistant principal assigned to their child's case at CHS to discuss the at-risk program. Or, their student's School Counselor.**
 - Trent Berg (262-376-6204)

- Calie McNerney (262-376-6245)
 - **(b) A description of the district's plan.**
 - Students who are identified under PI 25 are assigned to and are followed by the CHS STAR Center coordinator and the assigned school counselor to ensure that all to ensure credit attainment has been achieved through alternative methods. When credit deficiency becomes a greater concern, student services personnel meet with the parent to discuss the next steps towards meeting graduation requirements.
 - Accommodations can be made to support pupils' achievement and success in school through any of the following:
 - Curriculum modifications are instituted by the school at-risk team or at the request of the parent.
 - Adaptive instructional strategies are instituted and can be instituted at any point during the process and are normally part of the planning process.
 - Alternative education programs are available through the district and can be discussed with the CHS School Counseling office or Star Center Coordinator.
 - Pupil support services through our CHS school counseling department for all students.
 - School to work programs are available to all students.
 - Community services such as CST and CCS are available through Ozaukee County and can be arranged in conjunction with the CHS School Counseling Dept.
 - If there are systemic barriers that may cause pupils' success at school to become at-risk, teaching staff, administration and student services personnel will work with the student and family to eliminate the cause.
 - **(c) A statement that the pupil is eligible to be enrolled under the district plan to serve children at risk.**
 - **Students are eligible for at-risk services, if:**
 - one or more years behind their age group in the number of credits attained,
 - two or more years behind their age group in basic skill levels,
 - habitual truants, as defined in §118.16(1)(a),
 - parents,
 - adjudicated delinquents,
 - 8th grade pupils whose score in each subject area on the examination administered under §118.30(1m)(am) 1. was below the basic level, 8th grade pupils who failed the examination under §118.30 (1m)(am) 2. and 8th grade pupils who failed to be promoted to the 9th grade.
 - **(d) A description of the at risk programs available and how the pupil may participate in a specific program if more than one program is offered as part of the district plan.**
 - CHS Star Center for student assistance and credit recovery
 - OCHS Credit Recovery Program - when student is very credit deficient and needs a more strategi program to help them meet their credit needs
 - **(e) A statement to inform the parent that he or she may select one or more programs in which the pupil will be enrolled, if the pupil meets the prerequisites for the specific program requested.**
 - Parents are encouraged to consult with their school counselor and assistant principal to determine the program that is right for them based upon credit

deficiency and individual student learning needs.

- **(f) Describe the procedure for requesting that the pupil be enrolled in the specific at risk program selected by the parent. The request shall be in writing, by signature on a district–provided form, or be given verbally to the person responsible for enrolling the pupil in the program. This person shall record the date and time of a verbal request and whether this request was made in person or by phone.**
 - Pupils at-risk of not graduating are tracked weekly at a weekly “at-risk” meeting for progress and modification of the plan, if needed. If a student needs an at-risk plan to meet graduation requirements, the CHS assistant principal or school counselor makes contact with the parent and develops the plan and obtains the parent permission. If the parent is making the request, it shall be in writing, or be given verbally to the person responsible for enrolling the pupil in the program. This person shall record the date and time of a verbal request and whether this request was made in person or by phone.
- **(g) Identify the process that a parent may use if the parent disagrees with the planned services.**
 - If the parent disagrees with the at-risk plan planned services, they contact a high school assistant principal to discuss the options to address the students needs.

(5) Enroll the pupil in the at risk program upon the request of the pupil or the pupil’s parent. If the board makes available more than one at risk program, the board shall enroll the pupil in the district program selected by the pupil or the pupil’s parent if the pupil meets the prerequisites for that program.

- The pupil is enrolled in the at risk program upon the request of the pupil or the pupil’s parent. Credit attainment and deficiency is a component of enrollment. The pupil is enrolled in the program that best meets their students' needs and is in consultation with the parents.

(6) Ensure that the special education and related services needs of a child with a disability, as defined in s. 115.76 (5), Stats., are first addressed in the child’s individualized education program developed pursuant to s. 115.787, Stats., whenever that child is also eligible to be served in a children at risk program.

- All enrollment of students with disabilities is done in accordance with state and federal laws.

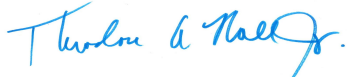
7) How will the district evaluate the success of the services provided under the at-risk plan?

- The district will analyze the effectiveness of this plan by analyzing on-time graduation rates, and ACT / ACT Aspire scores.

Section 118.153: Section 118.153, Wis. Stats., Children at risk of not graduating from high school

Chapter PI 25: Chapter PI 25, Wis. Admin Code., Children at Risk Plan and Program

Sincerely,



Ted Noll, Director of Student Services