

Academic & Career

Planning

Scope and Sequence

KNOW

Students in the Cedarburg School District possess an understanding of who they are, including personal strengths, interests, beliefs, and their learning style.

Students know:

- Their interests
- Their skills/abilities
- Their strengths
- Their learning style
- How to identify and write the elements of a SMART goal
 - Where to access additional information and resources to help them on their road to self discovery and learning

EXPLORE

Students in the Cedarburg School District possess knowledge of their postsecondary options and intended area of study.

Students know:

- State, public, private, vocational, and military options
- Different career clusters and pathways that match their interests, skills and strengths
- Requirements and courses of study needed for their future plans
- Where they can go to receive the education and training they need to pursue their career interest.

PLAN

Students in the Cedarburg School District possess knowledge of the resources necessary to reach their postsecondary goals.

Students have:

- Set academic, career, and personal/social goals
- Opportunities to join clubs and extracurricular activities
- A plan to either pay for college tuition or support themselves with gainful employment
- An understanding of the college/job application process
- Written a resume
- Met the requirements and courses of study needed for their future plans

GO!

Students have completed the necessary steps to engage in the post-secondary option of their choice - recalculating as needed.

Students have:

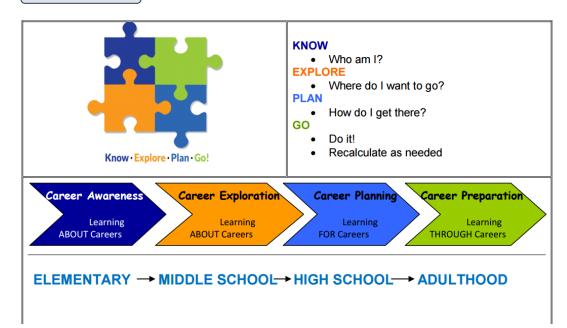
- Met the requirements of college entrance (grades, courses of study and entrance exams)
- Developed a plan that details the post-secondary steps needed to reach their future goals (ie: sequence of courses)
- Applied to at least one postsecondary institution, job, or the military consistent with the application requirements and deadlines

In collaboration between schools, community partners, and families, students who <u>KNOW</u> who they are, <u>EXPLORE</u> where they want to go in life, and have a PLAN of how to get there demonstrate the following 21st Century skills to GO out and reach their postsecondary goals:

- time management and organizational skills
- clear and convincing oral and written expression
- open to possible failure (growth mindset)
- ability to weigh sources for importance and credibility
- inquisitive nature
- use of technology to assist learning

- open to critical feedback and ability to use that feedback
- critical thinking skills
- analytical thinking skills
- problem solving skills
- can draw inferences and reach conclusions independently
- effective interaction and communication with others

Model



KNOW - Who am I?

- -Self-awareness activities
- -Exploration activities
- -Individual goal-setting

EXPLORE - What do I want to do?

- -Career awareness assessment
- -Career research

PLAN - How do I get there?

- -Connecting middle and high school instructional activities with preparation to enter a particular field of interest.
- -Work-based learning opportunities
- -Extra-curricular and community-based learning experiences
- -Postsecondary training options
- -Financial plan to cover cost of postsecondary training

GO - Do It!

- -Updated regularly
- -Adapt/Modify Intentional Sequence of Courses
- -Adapt/Modify Personal Goals
- -Adapt/Modify Career Goals
- -ACP Conferencing





Cedarburg School District ACP Scope and Sequence

	KNOW	EXPLORE	PLAN	GO
	Who Am I?	What do I want to do?	How do I get there?	Do it!
GRADE 6	 Individual Exploration Activities: Students complete Learning Styles Assessment (Career Cruising) Students set quarterly personal goals (Career Cruising) About Me Reflection Sheet 	Career Exploration Activities: - Junior Achievement Lessons - Career Cruising Activities - Explore clubs and extracurricular opportunities	Planning Activities: - Course Planning Sheet Academic Planning Activities: - Students set quarterly academic goals (Career Cruising)	 ACP Information shared with Parents (Skyward Blasts, etc.) WTS Website communication
GRADE 7	Individual Exploration Activities: - Learning Styles Assessment (Career Cruising) - Setting personal goals (Career Cruising)	- Junior Achievement Lessons - Career Cruising Activities - Explore clubs and extracurricular opportunities	Planning Activities: - Course Planning Sheet Academic Planning Activities: - Setting academic goals (Career Cruising)	 ACP Information shared with Parents (Skyward Blast, etc) WTS Website communication
GRADE 8	Individual Exploration Activities: - Setting personal goals (Success Planner - Career Cruising) - Skills and Work Values Assessments (ACP PAW course) - Interest Inventory	Career Exploration Activities: - Junior Achievement Lessons - Career Cruising Activities - 8th Grade Career Day - Explore clubs and extracurricular opportunities	Planning Activities: - Junior Achievement - Career Cruising - CHS Counselors Course Planning Meeting: Students investigate high school options: extra-curricular activities, courses, volunteering, etc CHS Freshman Preview Night at CHS (course planning, elective fair, activity fair, tours) Academic Planning Activities: - Setting academic goals (Success Planner - Career Cruising) - Students register for freshman classes	 ACP Conferencing with Counselor/Educator ACP Information shared with Parents (Skyward Blasetc.) WTS Website communication

GRADE 9	Individual Exploration Activities: - Students discover their strengths using MI Advantage (multiple intelligence assessment) in Naviance - Setting personal goals using Game Plan and Resume Builder in Naviance - Assign as a task to complete the Naviance Learning Style inventory	Career Exploration Activities: - Students are introduced to Roadtrip Nation videos in Naviance for career exploration - Explore career goals using: Cluster Finder - Career Interest Profiler - Review CHS Counseling Website (highlighting Career and Labor Market information)	Planning Activities: - Students learn how to build a resume - Students investigate post-secondary options - Students select courses to align with their post-secondary career, academic and educational goals - Extra-curricular activities discussed and encouraged - Students complete 4-year academic plan survey	*ACP Freshman Individual Planning Conference: - Freshman Conference \(\pi \) parents in Fall. Continue ACP process from Middle School.
GRADE 10	Individual Exploration Activities: Naviance Activities: Do What You Are Personality Assessment and Strengths Explorer in Naviance. (self-awareness)	Other: - Career Fest @ Concordia (optional) - Career Speakers during Resource Career Exploration Activities: - Naviance Activities: Review Cluster Finder/Career Interest Profiler - Review CHS Counseling Website (highlighting Career page and links to Labor Market data) Other: - Career Fest @ Concordia (optional) - Career Speakers during Resource	Planning Activities: - Students are introduced to the Supermatch College Search in Naviance - Students update resume - Students select courses to align with their post-secondary career and educational goals - Review CHS Transcript	*Sophomore Parent Post-Secondary Planning Meeting: - Counselors will host an evening meeting tied to Parent/Teacher Conferences to provide parents with information they can use to help their children with post-secondary planning Students ACPs will be updated with their Counselor and shared with Parents
GRADE 11	- Naviance Activities: Review Game Plan, Cluster Finder, Do What You Are Personality Assessment, Strengths	Career Exploration Activities: - Naviance Lesson: Career Path Investigation Other: - Career Fest @ Concordia (optional) - Career Speakers during Resource	Planning Activities: - Students select courses to align with their post-secondary career and educational goals - Students complete a Supermatch College Search in Naviance - Add colleges to Colleges I am Thinking About in Naviance - Review CHS Website regarding college planning resources	*ACP Junior Individual Planning Conference: - Junior Conference w/ parents in Winter. Review ACP.

GRADE 12	Individual Exploration Activities:	Career Exploration Opportunities:	Planning Activities:	*Senior Post-Secondary Planning ACP Survey (EOY)
	 Attend College Representatives visiting CHS Go on college visits Review college acceptances and financial aid/scholarship information 	 Career Fest @ Concordia Career Speakers during Resource (Career Cafe) Work-based learning opportunities 	 Students complete applications to post-secondary options Students complete FAFSA form Students complete college letter of recommendation sheet if necessary Students choose a post-secondary option Financial Literacy class (graduation requirement) 	- Counselors will host an evening meeting tied to Open House to provide parents with information they can use to help their children with post-secondary planning Students ACPs will be updated in Naviance and parents will have access.