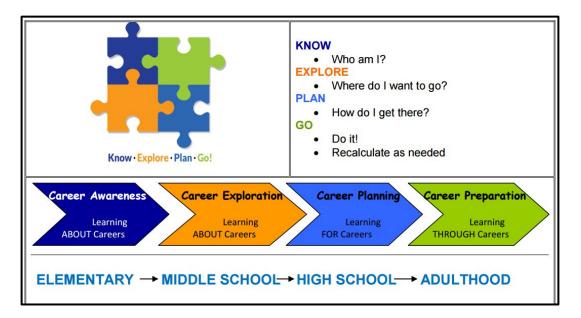


Challenging Students to Achieve Their Goals & Dreams Academic & Career Planning (ACP)





KNOW	EXPLORE	PLAN	GO
Who am I?	What do I want to do?	How do I get there?	Do It!
-Self-awareness activities -Exploration activities -Individual goal-setting	-Career awareness assessment -Career research	<ul> <li>-Connecting middle and high school instructional activities with preparation to enter a particular field of interest.</li> <li>-Work-based learning opportunities</li> <li>-Extra-curricular and community-based learning experiences</li> <li>-Postsecondary training options</li> <li>-Financial plan to cover cost of postsecondary training</li> </ul>	-Updated regularly -Adapt/Modify Intentional Sequence of Courses -Adapt/Modify Personal Goals -Adapt/Modify Career Goals -ACP Conferencing

KNOW EXPLORE		PLAN	GO!	
Students in the Cedarburg School District possess an understanding of who they are, including personal strengths, interests, beliefs, and their learning style. Students know:	Students in the Cedarburg School District possess knowledge of their postsecondary options and intended area of study. Students know:	Students in the Cedarburg School District possess knowledge of the resources necessary to reach their postsecondary goals. Students have:	Students have completed the necessary steps to engage in the post-secondary option of their choice - recalculating as needed.	
<ul> <li>Their interests</li> <li>Their skills/abilities</li> <li>Their strengths</li> <li>Their learning style</li> <li>How to identify and write the elements of a SMART goal</li> <li>Where to access additional information and resources to help them on their road to self discovery and learning</li> </ul>	<ul> <li>State, public, private, vocational, and military options</li> <li>Different career clusters and pathways that match their interests, skills and strengths</li> <li>Requirements and courses of study needed for their future plans</li> <li>Where they can go to receive the education and training they need to pursue their career interest</li> </ul>	<ul> <li>Set academic, career, and personal/social goals</li> <li>Opportunities to join clubs and extracurricular activities</li> <li>A plan to either pay for college tuition or support themselves with gainful employment</li> <li>An understanding of the college/job application process</li> <li>Written a resume</li> <li>Met the requirements and courses of study needed for their future plans.</li> </ul>	<ul> <li>Met the requirements of college entrance (grades, courses of study and entrance exams)</li> <li>Developed a plan that details the post-secondary steps needed to reach their future goals (ie: sequence of courses)</li> <li>Applied to at least one postsecondary institution, job, or the military consistent with the application requirements and deadlines</li> </ul>	

In collaboration between schools, community partners, and families, students who <u>KNOW</u> who they are, <u>EXPLORE</u> where they want to go in life, and have a <u>PLAN</u> of how to get there demonstrate the following 21st Century skills to <u>GO</u> out and reach their postsecondary goals:

<ul> <li>time management and organizational skills</li> <li>clear and convincing oral and written expression</li> <li>open to possible failure (growth mindset)</li> <li>ability to weigh sources for importance and credibility</li> <li>inquisitive nature</li> <li>use of technology to assist learning</li> </ul>	<ul> <li>open to critical feedback and ability to use that feedback</li> <li>critical thinking skills</li> <li>analytical thinking skills</li> <li>problem solving skills</li> <li>can draw inferences and reach conclusions independently effective interaction and communication with others</li> </ul>
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## **Cedarburg School District ACP Scope and Sequence**

	KNOW Who am I?	EXPLORE What do I want to do?	PLAN How do I get there?	GO Do It!
GRADE 6	<ul> <li>Individual Exploration Activities:</li> <li>Students identify their interests</li> <li>Students complete Learning Styles Assessment (Xello)</li> </ul>	Career Exploration Activities: - Students learn about career clusters that are connected to their identified interests	Academic and Planning Activities: - Course Selection Presentation - Students complete Decision Making Lessons (Xello)	ACP Information shared with Parents (Skyward Blasts, Weekly Parent Updates, etc.)
GRADE 7	Individual Exploration Activities: - Students complete Skills lesson (Xello) - Students identify and rate their skills	- Students explore post secondary options	Academic and Planning Activities: - Students complete Time Management lessons (Xello)	ACP Inform <mark>ation</mark> shared with Parents ( Skyward Blasts, Weekly Parent Updates, etc)
GRADE 8	Individual Exploration Activities: - Students complete Career Matchmaker Quiz (Xello)		<ul> <li>Academic and Planning Activities:</li> <li>Students review course offerings that connect to their career of interest</li> <li>CHS Counselors Course Planning Meeting</li> <li>Students investigate high school options: extra-curricular activities, courses, volunteering, etc.</li> <li>CHS Freshman Preview Night at CHS (course planning, elective fair, activity fair, tours)</li> <li>Students register for freshman classes</li> </ul>	<ul> <li>Students create resume based on future career goals</li> <li>Students participate in Mock Interview Day</li> <li>ACP Information shared with Parents (Skyward Blasts, etc.)</li> </ul>

## **Cedarburg School District ACP Scope and Sequence**

	KNOW Who am I?	EXPLORE What do I want to do?	PLAN How do I get there?	GO Do It!
GRADE 9	<ul> <li>Freshman Preview Night to explore CHS courses</li> <li>Freshman orientation activities to ease transition to high school</li> <li>ACP lessons are delivered, quarterly</li> <li>Class meetings focus on</li> </ul>	<ul> <li>Students complete career interest inventories in Xello</li> <li>Students explore career matches</li> <li>Students identify pathways to meet potential career goals</li> <li>Other:         <ul> <li>County Career Exploration Events</li> <li>Career Speakers during</li> </ul> </li> </ul>	<ul> <li>Students create a four-year plan to outline courses relevant to ACP goals</li> <li>Students complete a self-assessment to identify potential career goals</li> <li>Students and parents meet</li> </ul>	<ul> <li>Action Steps:</li> <li>Students create an ACP during Freshman Planning Conference</li> <li>Students join special interest clubs at CHS</li> <li>Students take the PreACT</li> </ul> Other: <ul> <li>Pre-college and summer programs</li> </ul>
GRADE 10	<ul> <li>Students review current transcript and self-monitor academic progress</li> <li>Students review ACP and adjust as necessary</li> </ul>	- Students continue to	<ul> <li>Planning Activities:</li> <li>Students review four-year plan and register for junior year courses</li> <li>Students refine postsecondary plans/goals</li> </ul>	<ul> <li>Action Steps:</li> <li>Participate in counselor-led parent meeting to discuss career outlook and planning</li> <li>Students create a resume</li> <li>Other:</li> <li>Pre-college and summer programs</li> </ul>

## **Cedarburg School District ACP Scope and Sequence**

	KNOW Who am I?	EXPLORE What do I want to do?	PLAN How do I get there?	GO Do It!
GRADE 11	<ul> <li>Individual Exploration Activities:</li> <li>Students review current transcript and self-monitor academic progress</li> <li>Students review ACP and adjust as necessary</li> <li>Talk to military reps</li> <li>Job shadow or internship</li> <li>Take college tours and meet with admissions reps at CHS</li> </ul>	Career Exploration Activities:-Students continue to explore careers using surveys and activities in Xello-Students are taught how to use reputable websites to explore colleges that specialize in chosen careerOther:County Career Exploration Events (optional) Career Speakers during Resource	<ul> <li>Planning Activities:</li> <li>Students review four-year plan and register for senior year courses</li> <li>Students and parents meet individually with counselors to create action steps for ACP goals.</li> <li>Review ACT test prep activities and resources</li> <li>Create list of 3-5 college choices</li> </ul>	<ul> <li>Action Steps:</li> <li>Take the ACT</li> <li>Identify pathway towards chosen career</li> <li>Complete preparation steps for college applications (i.e. essay/personal statement)</li> <li>Other:</li> <li>Pre-college and summer programs</li> </ul>
GRADE 12	Individual Exploration Activities:         -       Talk to military reps         -       Job shadow or internship         -       Take college tours and meet with admissions reps at CHS	Career Exploration Activities:         -       Work-based learning opportunities         -       Students may continue to explore careers using surveys and activities in Xello         -       Students work with counselors to finalize ACP	<ul> <li>Planning Activities:</li> <li>Students complete college applications</li> <li>Students complete financial aid and scholarship applications</li> <li>Financial Literacy course (graduation requirement)</li> </ul>	Action Steps: - Apply to college - Take the ASVAB - Secure an apprenticeship - Request final transcript - Attend high school graduation!