

# CEDARBURG SCHOOL DISTRICT

## Mission Statement

*The mission of the Cedarburg School District is to provide an exemplary education that challenges students in a nurturing environment to develop into lifelong learners, to become responsible adults, and to achieve their goals and dreams.*

## Board of Education Regular Board Meeting December 16, 2015

7:00 p.m.

CHS Large Group Instruction Room  
W68 N611 Evergreen Boulevard  
Cedarburg, WI

## - Minutes -

*To view the December 16, 2015 School Board meeting in its entirety,  
go to [Cedarburg School District You Tube Channel](#)*

Board Members Present: Jeff Brey, Kevin Kennedy, Rick Leach, Philip McGoohan, Mark Meisner, Dave Krier  
Excused Absence: Chris Reimer

Others Present: Todd Bugnacki, Superintendent; Karen Dvornik, Director of Business Services; Conrad Farner; Director of Human Resources; Alan Groth, Director of Curriculum & Instruction; Ted Noll, Director of Student Services; Rachel Yurk, Technology; Jayne Holck, Parkview Principal; Angela Little, Thorson Principal;; and other interested citizens.

- I. Call to Order – Kevin Kennedy, Vice President
- II. Statement of Public Notice – Kevin Kennedy, Vice President  
National Anthem sung by Parkview 5<sup>th</sup> grade choir
- III. Pledge of Allegiance
- IV. Resolutions and Recognitions

Adult School Crossing Guard Recognition Week – January 11-15, 2016

Congratulations to Heidi Willden, Senior, for taking 1st place at the semi-finals of the International German Olympics in Chicago. Heidi will be competing in the final round in Berlin, Germany next summer against German students from over 50 countries. Mr. Bugnacki introduced Ms. Karrels, CHS German teacher, to discuss Heidi's accomplishment. She mentioned Heidi is not only taking German 4, she is in AP Spanish, AP French, and learning Japanese and Russian. Ms. Karrels discussed the process of the International German Olympics contest this past Fall. Heidi placed 1<sup>st</sup> in the upper level and Mike McNamara of Gibsonia, PA placed 1<sup>st</sup> in the lower level of the competition. These two students are the only students representing the United States. Both receive a full scholarship for flight and accommodation costs. Heidi and Mike will be competing in Berlin, Germany in July 2016 against German students from more than 50 other countries.

Mr. Bugnacki congratulated Mr. Nelson, high school staff and students for being acknowledged for the second time by the College Board for their accomplishment of being named on the AP Honor Roll for 2015.

V. The Board may take action regarding the Consent Agenda

A. Minutes – November 18, 2015

B. Budget and Finance

Board of Education members will review District financial information including summary of accounts, the check register and check detail.

C. Personnel Report

**I. Professional Employees**

*Separation*

Deb Lechter, Teacher, Thorson, Retirement

Linda Foote, Teacher, Thorson, Retirement

Congratulations and thank you to Ms. Foote on her retirement after 41 years at Cedarburg School District.

Mr. McGoohan moved to approve the Consent Agenda. Mr. Brey seconded the motion. Motion passed, 5-0. Mr. Leach abstained as he was not at the November Board meeting.

VI. Reports and Recommendations

Mr. Bugnacki acknowledged all district music teachers for their work with the students and special music performances this month. Parkview is here to showcase their voices and talk about their experiences with music.

A. Superintendent's Notes

a. Parkview School Report

Ms. Holck discussed the Parkview Enrichment Clubs, drum, choir and mallet. She introduced Mr. Lunk, Music Teacher. Mr. Lunk stated since the clubs' inception, he has seen a sense of community, new faces, exploration, trust, life-long friendships, and teamwork to name a few. He also mentioned improvement in students' confidence is noticeable. His students come in before school, during lunch, and after school to be a part of these clubs. He has great parent support as well. He invited all board members to attend the 5<sup>th</sup> grade concert at the PAC on Thursday.

The 5<sup>th</sup> grade choir sang two songs. Two students, Katie and Caroline, discussed why they love choir. They love to sing, they love the enrichment events and field trips and as one student put it, "allows me to take my action into passion."

On behalf of the school board, Mr. Kennedy thanked Parkview for their performances and school report.

B. The Board may take action regarding the 2014-15 Financial Audit Report.

Ms. Carrie Gindt, partner at Reilly, Penner & Benton presented an overview of the audited financial statements for the year ended June 30, 2015. She also reviewed a handout comparing liquidity, leverage and ability to pay ratios and answered questions.

Mr. Leach moved to approve the 2014-15 Financial Audit Report. Mr. Krier seconded the motion. Motion passed, 6-0.

- C. Mr. Leach moved to accept the donation of \$500 from Tom Stanton of Mel's Pig Roast to be used by Cedarburg High School's Best Buddies program. Mr. McGoohan seconded the motion. Motion passed, 6-0.
- D. Mr. Leach moved to accept the donation of \$500 from DANK (Deutsch Amerikanischer National Kongress) to be used by Cedarburg School District's German program. Mr. McGoohan seconded the motion. Motion passed, 6-0.
- E. Mr. Leach moved to accept the donation from Steve Spaeth of a 1993 Pontiac Transport mini-van, valued at \$1,000 to be used Cedarburg High School Autos program. Mr. McGoohan seconded the motion. Motion passed, 6-0.
- F. Mr. Leach moved to accept the donation from Webster PTO of \$2,500 to be used by Webster Transitional School to purchase a golf cart. This is a combined gift to the PTO from the 8<sup>th</sup> grade classes of 2014 and 2015. Mr. McGoohan seconded the motion. Motion passed, 6-0.
- G. Mr. Leach moved to accept the \$300 FUTP60 grant from the WI Milk Marketing Board to be used at Westlawn Elementary School's Physical Education department for Fuel Up to Play 60. Mr. McGoohan seconded the motion. Motion passed, 6-0.
- H. Mr. Leach moved to accept the \$32,000 grant donation from the Cedarburg Education Foundation (CEF) for support of certain resources and equipment related to the Webster Transitional School's Media Room. Mr. McGoohan seconded the motion. Motion passed, 6-0.
- I. Mr. Leach moved to accept the \$500 grant donation from the Cedarburg Education Foundation (CEF) for support and equipment related to the Kindergarten STEM Learning Workstations at Westlawn Elementary School. Mr. McGoohan seconded the motion. Motion passed, 6-0.
- J. Mr. Leach moved to accept a grant from the Greater Milwaukee Foundation to be used by Webster Transitional School for Literacy/Shared Inquiry. The grant totals \$24,350 to be distributed over five years. Mr. McGoohan seconded the motion. Motion passed, 6-0.
- K. Mr. Leach moved to accept the \$2,500 grant from SFM Mutual Insurance Company to be used by the Cedarburg School District for its Safety initiative. Mr. Brey seconded the motion. Motion passed, 6-0.

Mr. Bugnacki reported donations tonight total \$64,150. On behalf of Cedarburg School District, he thanked all donors for contributing to the mission of challenging students to achieve their goals and dreams.

- L. The Board may take action regarding Policy #5113 Open Enrollment Program.

Mr. Noll stated these policies were revised to account for changes in ACT 55. ACT 55 modifies the current public school open enrollment program for students with disabilities beginning with the February-April 2016 application period for the 2016-17 school year. Mr. Bugnacki added that this policy revision was approved by Policy Committee and is brought forward for board approval. Administration is requesting to waive a second reading.

Mr. Leach moved to approve Policy #5113 Open Enrollment Program and waive the second reading. Mr. Krier seconded the motion. Motion passed, 6-0.

- M. The Board may take action regarding Policy #5113.01 Course Options.

Mr. Noll stated a change in ACT 55 and modified in Policy 5113.01 states a student that attends course(s) at an institution of higher education may be charged additional tuition by the institution if the student will receive postsecondary credit for successful completion of the course. The institution of higher education

directly bills the parent bypassing the school district altogether. Mr. Bugnacki added that this policy revision was also approved by Policy Committee and is brought forward for board approval. Administration is requesting to waive a second reading.

Mr. Leach moved to approve Policy #5113.01 Course Options and waive the second reading. Mr. Krier seconded the motion. Motion passed, 6-0.

- N. Public Comment: No later than 8:15 p.m., any member of the public may comment on an agenda item or any matter relevant to District operations.

No one presented.

VII. Committee Report

A. Policy Committee Report

Mr. Leach stated the two policies discussed at the Policy Committee were approved above.

Mr. Leach moved to adjourn into Executive Session. Mr. Krier seconded the motion. Motion passed, 6-0.

VIII. Adjournment into Executive Session

- A. It is anticipated the Board will adjourn into closed session to:
1. consider administrative employees' performance evaluation, contract renewal or nonrenewal and compensation pursuant to Sections 19.85(1)(c) & (e) of the Wisconsin Statutes;
  2. approve Executive Session Minutes of November 18, 2015

IX. Adjournment into Open Session

- A. The Board may reconvene into open session and may take action regarding:
1. administrative employees' contract renewal

X. Adjournment

The meeting adjourned at 7:53 p.m.

Respectfully Submitted,

*Ann Weaver*  
Secretary to the School Board