

## CEDARBURG SCHOOL DISTRICT

### Mission Statement

*The mission of the Cedarburg School District is to provide an exemplary education that challenges students in a nurturing environment to develop into lifelong learners, to become responsible adults and to achieve their goals and dreams.*

### Board of Education

#### Regular Board Meeting and Committee of the Whole

May 18, 2016

7:00 p.m.

CHS Large Group Instruction Room and Board Room

W68 N611 Evergreen Boulevard

Cedarburg, WI

## Minutes -

*To view the May 18, 2016 School Board meeting in its entirety,  
go to Cedarburg School District You Tube Channel*

Board Members Present: Kevin Kennedy, Dave Krier, Philip McGoohan, Mark Meisner, Chris Reimer, Jeff Brey (*late arrival*)  
Board Member Excused: Rick Leach

Others Present: Todd Bugnacki, Superintendent; Karen Dvornik, Director of Business Services; Conrad Farner; Director of Human Resources; Alan Groth, Director of Curriculum & Instruction; Ted Noll, Director of Student Services; Kirstin Rose, Director of Technology; Rachel Yurk, Instructional Technology; Jeff Nelson, CHS Principal; Jodi Hackl, CHS Assistant Principal; Calie Neureuther, CHS Assistant Principal; Tony DeRosa, Webster Principal; Jayne Holck, Parkview Principal; Angela Little, Thorson Principal; Katie Ramos, Westlawn Principal; and other interested citizens.

I. Call to Order – Chris Reimer, President

Mr. Reimer called the meeting to order at 7:01 p.m.

II. Statement of Public Notice – Chris Reimer, President

III. Pledge of Allegiance

IV. Board Committees

A. Committee Assignments –

1. Personnel & Finance – Jeff Brey, Kevin Kennedy, Mark Meisner  
*Philip McGoohan and Chris Reimer - Alternates*
2. Buildings & Grounds – Kevin Kennedy, Rick Leach, Philip McGoohan
3. Policy Committee – David Krier, Rick Leach, Philip McGoohan
4. Curriculum Committee – David Krier, Rick Leach, Philip McGoohan  
*Mark Meisner and Chris Reimer - Alternates*
5. Communication Committee – Rick Leach, Philip McGoohan, Mark Meisner

Mr. Kennedy moved to approve the Committee Assignments. Mr. Meisner seconded the motion. Motion passed, 5-0.

V. Special Assignments

- A. City School Liaison – Chris Reimer
- B. Negotiations Committee – Jeff Brey, Kevin Kennedy, David Krier
- C. Insurance Committee – Jeff Brey, Kevin Kennedy, Mark Meisner  
*David Krier and Chris Reimer - Alternates*
- D. WASB Delegate – Rick Leach
- E. CESA Representative – Philip McGoohan

Mr. McGoohan moved to approve the Special Assignments, with a change to the City School Liaison from Jeff Brey to Chris Reimer. Mr. Kennedy seconded the motion. Motion passed, 5-0.

VI. Resolutions and Recognitions

- A. Mental Health Awareness Week – May 16-22, 2016
- B. Congratulations to the Cedarburg High School *Common Sense* newspaper "staff" at the recent State high school journalism competition. They earned one group award and 23 individual awards. Congratulations to the first place award winners: Nathan Wegner, Zoe Johnson, Emily Tomashek, Catherine Torner, Allison Smith, Alea Kahn, Grace McMillen, Skylar Steffes, Barb Rasmussen, Bridget Hagen, Emily Bewalda, Chloe Weil, Natalie Knoepfel, Bobby O'Neil, and Abby Butt.

Mr. Bugnacki reported there were twenty-three entries placed in the writing or graphics divisions. This was a record year for the staff. They topped last year's results of winning 12 individual writing awards.

VII. The Board may take action regarding the Consent Agenda.

- A. Minutes of Regular Meeting, April 25, 2016
- B. Budget and Finance – the Board will review District financial information including summary of accounts, the check register and check detail.
- C. Personnel Report

**Professional Employees**

*Separation of Employment*

Josh Zielinski, Teacher, Webster  
Nathan Lunk, Teacher, Parkview  
Kari Ketter-Matter, Teacher, Webster

*Contract*

MaryJo Canham, Teacher, Parkview  
Christopher Casey, Teacher, High School  
Adam Hardt, Teacher, High School  
Benjamin Irwin, Director of Business Services

**Classified/Support Staff**

***Separation of Employment***

Rebecca Diamond, Para Professional Aide, High School

Mr. Meisner moved to approve the Consent Agenda. Mr. McGoohan seconded the motion. Motion passed, 5-0.

Mr. Bugnacki welcomed and introduced Mr. Irwin. Mr. Irwin stated he is excited to be a member of the Cedarburg Administration.

VIII. Reports

A. Superintendent's Notes

1. Teaching Learning Team

Mr. Groth reported 4K families will be notified of their morning or afternoon placement. More information will be presented at the June Board meeting.

Mr. Noll reported on PBIS. Tier 1 is well under way. Tier 2 training is starting and expected to take a full year. A meeting with the PBIS Center is scheduled.

Mr. Bugnacki congratulated the Webster Choir Teacher on a great program Tuesday evening.

IX. Recommendations

A. Mr. Kennedy moved to approve the donation of \$1,075.09 from the Fine Arts Boosters for the Cedarburg High School Music Department's grant request to replace a portable sound system. Mr. McGoohan seconded the motion. Motion passed, 5-0.

B. Mr. Kennedy moved to approve the Cedarburg Education Foundation's grant donations totaling \$18,523. Grant requests approved include: \$873 in support of certain resources and equipment related to the CHS PE "LCD Projector and Audio System"; \$4,000 in support of certain resources and equipment related to the "Epilog Laser" grant for CHS; \$5,500 in support of certain resources and equipment related to the "Music iPad Technology" experience; \$1,000 in support of certain resources and equipment related to the "Science in Residence" experience; and \$7,150 in support of certain resources and equipment related to the "A Beginning with No End" experience. Mr. McGoohan seconded the motion. Motion passed, 5-0.

C. Mr. Kennedy moved to approve the donation of \$1,000 from Mr. & Mrs. James Fitzpatrick with a matching gift from Wells Fargo Community Support Campaign of \$1,000 to be used by Webster Transitional School. Mr. McGoohan seconded the motion. Motion passed, 5-0.

D. Mr. Kennedy moved to approve the \$1,000 donation from the Danny Fullington I Foundation to be used for college scholarships. Mr. McGoohan seconded the motion. Motion passed, 5-0.

E. Mr. Kennedy moved to approve the donation of \$2,928 from the Fine Arts Boosters from money raised at "Art in the Burg". This donation is to be used by Cedarburg High School's Art Department. Mr. McGoohan seconded the motion. Motion passed, 5-0.

- F. The Board may take action regarding the Hearing Impaired Cooperative Program.

It is the recommendation of Administration the Board approve the Deaf and Hard of Hearing Consortium Contract with the Mequon-Thiensville School District for the 2016-17 school year.

Mr. Kennedy moved to approve the Deaf and Hard of Hearing Consortium Contract with the Mequon-Thiensville School District for the 2016-17 school year. Mr. Krier seconded the motion. Motion passed, 5-0.

- G. The Board may take action to approve Policy 5460.

Mr. Groth stated Act 138 was amended to read a school board may count a credit that a pupil earns in grade 7 or 8 towards graduation. Policy #5460 has been revised to read "Beginning with the Class of 2020, upon successful completion of Geometry, students in 7<sup>th</sup> or 8<sup>th</sup> grade will receive one (1) elective credit toward high school graduation."

Mr. Kennedy moved to approve Policy 5460. Mr. McGoohan seconded the motion. Motion passed, 5-0.

Discussion ensued.

- H. The Board may take action to approve Policy 7540.

Ms. Rose discussed the revision to Policy 7540 stating the two paragraphs regarding a written District Technology Procedure doesn't fit in our environment. There are procedures in a technology document site for staff.

Mr. Kennedy moved to approve Policy 7540. Mr. Meisner seconded the motion. Motion passed, 5-0.

- I. The Board may take action regarding the 2016-17 Budget Recommendations.

It is recommended the Board of Education approve the proposed 2016-17 Budget Recommendations. The committee met in May and discussed the proposals and corresponding impact statements. The current budget reflects a negative balance of \$1,660.

As in previous years, the Budget Projection & Reconciliation spreadsheet will continuously be updated as staffing and enrollments are finalized.

Discussion ensued.

The board requests IMC Services, items #9, #10, and #11, be removed from tonight's approval to be discussed further and brought back to the June Board Meeting.

Mr. Krier moved to approve the 2016-17 Budget Recommendations with the removal of items #9, #10, and #11. Mr. Meisner seconded the motion. Motion passed, 5-0.

- J. Public Comment: No later than 8:15 p.m., any member of the public may comment on an agenda item or any matter relevant to District operations.

Craig Plante, Cedarburg

Westlawn parent spoke on behalf of district communication and keeping the Cedarburg community informed of our facilities and teachers.

X. Committee Reports

A. Personnel & Finance Committee Report

Mr. Kennedy reported the 2016-17 Budget Recommendations was discussed.

B. Policy Committee Report

Mr. Krier mentioned the Policy meeting was scheduled to review NEOLA updates and has been postponed until further date. The two policies tonight were reviewed and advanced to tonight for approval.

C. Curriculum Committee Report

Mr. McGoohan stated this meeting was scheduled because additional information was requested from the World Language teachers regarding foreign travel and host families. The Curriculum Committee didn't take action at this time. Mr. Groth met with the department after the meeting and reported they will wait until the fall to discuss further. Other ideas were presented at the meeting will be investigated further by Ms. Karrels.

Mr. Kennedy moved to adjourn into Committee of the Whole. Mr. Meisner seconded the motion. Motion passed, 5-0. The Committee adjourned into Committee of the Whole at 7:43 p.m.

XI. Adjournment into Committee of the Whole (Board Room) 7:50 p.m. Mr. Meisner excused. Mr. Brey late arrival.

A. Preferred Educational Partnership with Concordia College

Mr. Bugnacki stated the District and Concordia University will begin a partnership for the 2016-17 school year. Some benefits with this partnership are district staff would receive a 24% tuition discount on coursework, professional development options could be customized to meet district needs, and teachers and administrators could serve as adjunct professors at Concordia.

B. 2016-17 Board Meeting Schedule

Mr. Bugnacki discussed the Board meeting schedule for the 2016-17 school year. Board members are asked to review the schedule and will be placed on the June board agenda for approval.

C. High School Block Schedule Update

Mr. Nelson presented Block/Resource findings after 1<sup>st</sup> semester. In attendance to speak of the progress of the block schedule were members of the RTI team. All members agree it has been a positive change for students. After the first semester, students were surveyed on block and resource. Mr. Nelson explained the survey results and looking ahead to 2016-17 changes to the RTI structure. An addition next year to Resource will be Digital Citizenship and Academic and Career Planning topics.

D. Elementary School Recess Update

Ms. Holck, Ms. Little and Ms. Ramos provided an update on the 2015-16 Elementary School Recess. Each elementary school piloted a different recess plan at grades 4 and 5 during the 2015-16 school year. This spring, all elementary 4<sup>th</sup> and 5<sup>th</sup> grade teachers met, in their respective grades, to evaluate recess and develop recommendations for administration's review for a consistent recess plan for the 2016-17 school year.

Letters will be sent to incoming fourth and fifth grade families. Updates will be reflected in the "Daily Schedule" section of the Elementary Handbook.

Discussion ensued.

Mr. Meisner moved to adjourn into Executive Closed Session. Mr. Krier seconded the motion. Motion passed, 6-0.

The meeting adjourned into Executive Closed Session at 8:45 p.m.

XII. Adjournment into Executive Closed Session

A. It is anticipated the Board will adjourn to closed session to:

1. consider 2016-17 salary negotiations with the Cedarburg Education Association pursuant to Section 19.85 (1)(e), Wis. Stats.;
2. approve Executive Session Minutes of April 25, 2016

XIII. Adjournment into Open Session

XIV. Adjournment

Respectfully Submitted,

*Ann Weaver*

Secretary to the School Board