

CEDARBURG SCHOOL DISTRICT

Personnel & Finance Committee Meeting

October 21, 2015

5:00 p.m.

Board of Education Room #75

Minutes

This meeting will be considered an informational meeting of the School Board if a quorum is present.

Members Present: Jeff Brey, Kevin Kennedy, Mark Meisner, Karen Dvornik, Conrad Farner

Others Present: Todd Bugnacki, Ted Noll

Mr. Brey called the meeting to order at 5:00 p.m.

I. Approve Minutes of October 15, 2015

Mr. Kennedy moved to approve the Minutes of October 15, 2015. Mr. Brey seconded the motion. Motion passed, 2-0. 1 abstained, did not attend October 15, 2015 meeting.

II. 2015-16 Budget and Tax Levy Discussion

Ms. Dvornik reviewed the resident September count she discussed at the October 15, 2015 meeting and reminded the committee the count totaled 2,826, which is a decline of 43 students from the prior year, but up five from the original. She indicated that since the district is in declining enrollment and hold harmless of just over \$500,000 on the revenue limit, that the change of five students minimally impacts revenue limit authority.

Discussed next was the 2015-16 Budget Projection & Reconciliation sheet. She indicated the district had a positive budget balance of \$13,452 when the preliminary budget was approved in July for the Budget Hearing in August. She reviewed the changes which were highlighted in yellow on the spreadsheet and indicated the district now has a positive balance of \$449,255, mainly due to adding the expected per pupil aid increase of \$427,950. She asked the committee to approve forwarding the positive balance to the board for approval to commit the funds to balance the 2016-17 budget as discussed at previous P&F and Board meetings. The use of these funds would not include any estimated 4K expenditures.

Mission Statement

The mission of the Cedarburg School District is to provide an exemplary education that challenges students in a nurturing environment to become lifelong learners, to be responsible members of a global community and to achieve their goals and dreams.

Ms. Dvornik reviewed the proposed tax levy that was also discussed at the last P&F meeting. She indicated there was no change, but that she added the scenario that was discussed and reflected debt defeasance of \$500,000. The committee discussed this and Ms. Dvornik will include the scenario for discussion with the board.

III. 2015-16 Short Term Cash Flow Borrowing

Ms. Dvornik stated she recommends a Short Term Cash Flow Borrow of \$2M for 141 days compared to last year's borrow of \$2.5M for 138 days. She will send bids out tonight with a due date of October 28, 2015 at 11:00 a.m. The final bid will be recommended for approval at the October 28, 2015 Board meeting. The note will be dated November 10, 2015 due at March 30, 2016.

IV. 4K Discussion

Mr. Groth presented a 4K update. He reviewed the background of 4K discussion with the board and area preschools. He indicated he and Ms. Little conducted pre-school visits and created a space analysis.

Mr. Groth stated 4K's Value Add to the District includes: Access, Quality and Coherence. He reported there is an upward trend in 4K since 1996-97 with 98% of school districts in the state offering 4K. Nine districts do not. Access to 4K is open to all students, the district has classroom space and parents have more choices of where to send their children.

The district offers quality instructional expertise, rigorous professional development, and research-based instructional practices.

Coherence in the district includes an aligned reporting system, instructional practices and early intervention, and aligned supervision, coaching support, and mentoring.

Ms. Dvornik reviewed the 2016-17 4K budget estimate included in the presentation. She indicated administration used the 2014-15 resident Kindergarten numbers and estimated that 80% of those students would enroll in 4K. This would mean 122 students and when applying a .50 for the revenue limit FTE, this would generate an additional 61FTE's on the revenue limit. Ms. Dvornik explained that even though this would be an increase of FTE on the revenue limit it would actually cause a decrease in revenue limit authority the first year due to the three year rolling average for student count and the fact that just over \$500,000 of nonrecurring authority from this year does not carry over to the base for next year.

Administrators reviewed the other budget assumptions that include estimated transportation costs of \$54,600, an additional 1.0 FTE teacher at \$70,000 when rolling forward current class sizes and applying guidelines as usual, and the addition of 1.5 aides at \$22,500 bringing the total estimated cost to \$570,246.00 for the first year when considering an estimated decrease in the revenue limit of \$423,146.

Administration asked the board to consider using fund to balance for the first year of 4K starting with the 2016-17 school year.

Discussion ensued regarding classrooms at each school.

The committee heard comments from employees of Cedarburg Preschool that were in attendance.

Mr. Bugnacki mentioned he had discussions with area Superintendents and they offered their support as we get the program started.

Discussion ensued.

The Personnel & Finance Committee recommends advancing this to the October 28, 2015 board meeting.

V. Future Meeting Dates

The next P&F meeting will be held in January or February once the Baird Budget Forecasting Model is updated.

Mr. Kennedy moved to adjourn the meeting. Mr. Meisner seconded the motion. Motion passed, 3-0.

VI. Adjournment

The meeting adjourned at 5:55 p.m.

Respectfully Submitted,

Ann Weaver
School Board Secretary