

CEDARBURG SCHOOL DISTRICT

Personnel & Finance Committee Meeting

February 11, 2016

6:00 p.m.

Board of Education Room #75

Minutes

Board of Education members who are not members of the Personnel & Finance Committee may attend this session, consequently, a quorum of the full Board of Education may be present. No business of the Board of Education will be conducted at this Committee meeting.

Members Present: Jeff Brey, Kevin Kennedy, Mark Meisner, Karen Dvornik, Conrad Farner

Others Present: Todd Bugnacki, Alan Groth

Mr. Brey called the meeting to order at 6:00 p.m.

I. Approve Minutes of October 26, 2015

Mr. Kennedy moved to approve the Minutes of October 26, 2015. Mr. Meisner seconded the motion. Motion passed, 3-0.

II. 2016-17 Budget

Ms. Dvornik distributed the 2016-17 Budget Development packet. She reviewed the Elementary School Enrollment Estimates and separately the 4K enrollment estimates. She indicated administration is closely monitoring registrations for 4K and 5K to assist with determining staffing and classroom needs.

Next she reviewed the enrollment projection history from 2013-14 through the 2016-17 estimate. She explained that this is a historical document and the one that it used to determine resident count for the revenue limit calculation.

Finally, Ms. Dvornik explained the 2016-17 Initial Baird Budget Forecast Model Assumptions and four scenarios to help explain where the district would be with the estimated decline in resident students for grades 5K – 12th and what happens when an estimated FTE of 75 is added for 4K. The 4K estimate includes adding one teacher, 1.5 aides and additional transportation costs.

She reported the district has received a declining enrollment exemption and that it does not get added to the Base revenue limit and resets every year. Ultimately, increasing enrollment is important long term.

Mission Statement

The mission of the Cedarburg School District is to provide an exemplary education that challenges students in a nurturing environment to develop into lifelong learners, to be responsible adults and to achieve their goals and dreams.

Additional information will be provided in March.

The Committee requests administrators to prudently review each area of the budget as it prepares its budget recommendations.

Discussion ensued regarding areas in which we can market our district.

III. Future Meeting Dates

March 10, 2016

Mr. Kennedy moved to adjourn the meeting. Mr. Meisner seconded the motion. Motion passed, 3-0.

IV. Adjournment

The meeting adjourned at 6:52 p.m.

Respectfully Submitted,

Ann Weaver
Secretary to the School Board