Families New to the District

Enrolling an Incoming Freshman at CHS



3 Steps to Enrolling Your Son/Daughter

Step 1 - Visit Cedarburg School District Website - Families Tab

- Create a Skyward Account
- Complete New Student Online Enrollment Form

Step 2 - Provide necessary documentation to prove birth information and proof of residency

Step 3 - (Optional) Meet with school counselor to create schedule or if you have questions

Step 1 - Create a Skyward Account

Visit the Cedarburg School District Website: Families Tab/Enrollment and Registration/Request Enrollment Login

https://www.cedarburg.k12.wi.us/programs/registration.cfm

Step 2 - Providing Necessary Documentation

When parents/guardians register their child(ren) for school, proofs of residency are required. Please bring **your photo ID** along with 1 (one) item from column A and 1 (one) item from column B. We are also required to see your **child's birth certificate** to verify their birth date.

Column A

Mortgage Statement

Signed Lease

House Closing - Signed Settlement Agreement

Column B

Water or utility bill

Health insurance statement

Driver's license renewal notice

License plate renewal notice

Hospital/doctor medical bill

Step 3 - Enter Class Requests into Skyward

Once your son/daughter's account is active in Skyward, you can begin requesting classes for the 2023/2024 school year. If needed, an appointment can be set up with the school counselor to answer questions and assist with schedule creation. In this case, it will be very helpful to bring along a copy of your student's most recent report card along with teacher recommendations for core classes.

Counselors: Tim Labinski A-F, Clare Barrie G-L, Pam Geiser M-R & Angela Penaflor S-Z

Questions??

We welcome you to CHS! If you need assistance, please contact Debbie Lykins in the Counseling Office at 262-376-6230.